

REGULAR NOTICE OF BOARD MEETING

20th DISTRICT AGRICULTURAL ASSOCIATION
Gold Country Fairgrounds and Event Center
1273 High Street, Auburn, California 95603
530-823-4533

MEETING DATE & LOCATION

Thursday, May 27, 2021 @ 6:00 PM
Auburn Host Lions Building
1273 High Street, Auburn, CA 95603
Notice and Agenda available on internet at www.goldcountryfair.com

TELECONFERENCE MEETING

Boards may meet by teleconference. (§11123) For the purposes of the Act, 'teleconference' means a meeting of a state body, the members of which are at different locations, connected by electronic means, through either audio or both audio and video. (§11123(b) (2)) This would include telephone conference calls, webinars, webcasts, and Skype.

Meeting Location:

Auburn Host Lions Building – 1273 High Street, Auburn, CA 95603

Teleconference Options:

Phone number: 530-214-9244

Website: <https://www.uberconference.com/goldcountryfair>

PUBLIC COMMENT

Any member of the public wishing to address the Board on any matter listed on this agenda has a right to do so and will be afforded such opportunity when the Board is considering that agenda item. In addition, if a member of the public wishes to address the Board on a matter not listed on the agenda, you will be given such opportunity during the Public Comment item on the agenda. The Board President has the right to limit the time for public comment to a maximum of three (3) minutes or less to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Total time allotted for public comment is fifteen (15) minutes maximum.

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Gold Country Fair activities may request assistance by contacting Karlee Long at Gold Country Fair Office.

AGENDA

- I. CALL TO ORDER:** President Parnell
 - A. All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

- II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL OF BOARD MEMBERS**

- IV. PUBLIC COMMENT:**
 - A. Since items under Public Comment are not listed and publicly noticed on the agenda, please be advised that the Board cannot discuss or take any action at this meeting.

- V. CONSENT CALENDAR:**
 - A. Approval of Meeting Minutes as written:
 - 1. Board Meeting Minutes dated April 22, 2021
 - B. Approval of Expenditures, Home Depot, Cal Card
 - 1. See Checks and Payments Report
 - C. Approval of Monthly Financials
 - D. Approval of the following Agreements
 - 1. F-31 Interim Rental Agreements: 21-66, 21-71, 21-72, 21-73, 21-74, 21-75, 21-76, 21-78, 21-79, 21-80, 21-81, 21-82, 21-84, 21-85
 - 2. Standard Contracts: None to consider
 - E. Refunds: None to consider
 - F. Excusal of Director Absences: None to consider

- VI. HERITAGE FOUNDATION:**
 - A. Update

- VII. COMMITTEE AND STAFF REPORTS:**
 - A. CEO Report:
 - 1. SVOG – Shuttered Venue Operators Grant
 - 2. Placer Building Construction/Completion Update
 - 3. Gold Country Fair Metrics
 - 4. Home Show Summary
 - 5. Water Leak/Irrigation Issues
 - B. Committee Assignments:
 - 1. Buildings & Grounds
 - a. Auburn Host Lions Building

- VIII. CORRESPONDENCE:**
 - A. Items provided via email to Directors with copies available at meeting.
 - 1. PMIA/LAIF Performance Report
 - 2. CDFA –Fiscal Year 2020/21 Fair Training Reimbursements
 - 3. CDFA – Poultry Health Inspection (PHI) – FY 2021/22 Fair Season
 - 4. CDFA – Biosecurity Practices to Minimize Risk of Spreading Avian Diseases – Poultry Show and Exhibition Organizers
 - 5. CDFA – Biosecurity Practices to Minimize Risk of Spreading Avian Diseases – Poultry Exhibitors

6. CDFA – Field Biosecurity Guidelines for Stat/County/City personnel Entering Shell Egg Packing Facilities, Poultry Harvest Facilities, and Poultry Farms
7. CDFA – Tips For Keeping Your Birds Healthy
8. CDFA – Guidance for Fair Events and Livestock Events
9. CDFA – Site – Specific Work Plan Example - Junior Livestock Program (Grading & Market)
10. California Fair Property Insurance Review/Renewal Discussion

IX. FINANCIALS:

- A. Finance Committee to discuss monthly finance report

X. OLD BUSINESS:

- A. None to consider

XI. NEW BUSINESS:

- A. Charitable Use Grant – Big Band Rehearsal & Concert Band Rehearsal

XII. RECOGNITION OR CELEBRATION: None to Consider

XIII. MATTERS OF INFORMATION:

- A. CEO Comments
- B. Director/Staff Comments:
- C. Board Meeting Dates:
 1. Thursday, June 24, 2021
 2. Thursday, July 22, 2021

XIV. ADJOURNMENT

The Board of Directors may or may not act on all items appearing on this agenda. Further information regarding this regularly scheduled meeting of the Board of Directors for the 20th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 1273 High Street, Auburn, CA 95603, telephone 530-823-4533. Date of Notice May 14, 2021.

MINUTES OF BOARD MEETING

20th DISTRICT AGRICULTURAL ASSOCIATION
Gold Country Fairgrounds and Event Center
1273 High Street, Auburn, California 95603
(530)823-4533

MEETING DATE & LOCATION

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Auburn Host Lions Building
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TELECONFERENCE MEETING

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Phone number: 530-214-9244

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AGENDA

- I. CALL TO ORDER: Director Johnson

- A. All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

II. PLEDGE OF ALLEGIANCE Director Durand

III. ROLL CALL OF BOARD MEMBERS

Director Present: Director Bedwell, Director Durand, Director Johnson (Acting President), Director Macon (teleconference), and Director Sands

Directors Absent: Director Carson, Director Ebbert, Director Smith, and Director Parnell

Staff Present: Don Ales – CEO and Karlee Long – Events & Exhibits Coordinator

IV. PUBLIC COMMENT:

- A. Since items under Public Comment are not listed and publicly noticed on the agenda, please be advised that the Board cannot discuss or take any action at this meeting.
 - 1. None to be considered

V. CONSENT CALENDAR:

- A. Approval of Meeting Minutes as written:
 - 1. Board Meeting Minutes dated March 25, 2021
- B. Approval of Expenditures, Home Depot, Cal Card
 - 1. See Checks and Payments Report
- C. Approval of Monthly Financials
- D. Approval of the following Agreements
 - 1. F-31 Interim Rental Agreements: 21-65, 21-67, 21-68, 21-69, 21-70
 - 2. Standard Contracts: 21-03, 21-04, 21-05, 21-06, 21-07, 21-10, 21-11, 21-13, 21-24, 21-26, 21-27, 21-28
- E. Refunds: None to consider
- F. Excusal of Director Absences: None to consider

Director Sands made a motion to accept the Consent Calendar; Director Bedwell seconded the motion.

Board Member	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Debby Bedwell	X		
Mike Carson (absent)			
Julia Durand	X		
Dave Ebbert (absent)			
Peg Johnson	X		

Samia Z. Macon, DVM (teleconference)	X		
Luke Parnell (absent)			
Tim Sands	X		
Ray Smith (absent)			

VI. HERITAGE FOUNDATION:

A. Update: None to consider

Director Sands commented that the Gold Country Fair Heritage Foundation (GCFHF) met at the Old Town Pizza Pavilion to discuss the upcoming golf tournament. The GCFHF is sold out on sponsor holes and foursome. They are working on finalizing logistics for signage.

CEO Ales expressed that GCFHF Member Diane Cone mentioned to him that they hope to make \$20,000 to \$25,000 or more at the tournament.

Director Sands said that the additional funds will come from ticket sales of raffle and alcohol.

Director Johnson announced that GCFHF Member Jack Haugen said they only have a small amount of trimming left to do on the Auburn Host Lions Building.

VII. COMMITTEE AND STAFF REPORTS:

A. CEO Report:

1. Placer County Funding Agreement

a. CEO Ales announced that the Placer County Board of Supervisors voted 5-0 to fund the fairgrounds \$149,027. This includes 3 months expenses and \$25,000 for Fair related expenses. CEO Ales thanked the Placer County Board of Supervisors.

2. SVOG – Shuttered Venue Operators Grant

a. CEO Ales explained that the application for the SVOG was scheduled to open on April 8th. The application crashed within the first hour. CEO Ales explained once the application is back online, he will continue with the application. He has all the reports that are needed. CEO Ales said that the financial requirements will be close to meeting the qualifications, depending on what they (SVOG) will accept. If the fairgrounds qualifies we could earn up to 65% of gross revenue from 2019. The applicant has to have received 70% of their gross revenue from ticketed events. CEO Ales said that when he calculated the numbers, they received 69.8 % to 71.4% of revenue from ticketed events.

3. Placer Building Construction Update

a. CEO Ales reported that the roof has been completed. The ducting is the next task. CEO Ales is working with the State for a electrician. CEO Ales explained that the speakers have been ordered and delivered. The last thing is a bid for the painting of the ceiling. CEO

Ales expressed that the building will be operational during the Spring Home Show, but it will not be completely finished.

4. Reopening Status

a. CEO Ales explained that the reopening status is listed in the Board Packet. CEO Ales noted the biggest thing is percentages and vaccinations versus not. CEO Ales explained that there is less restrictions outdoors versus indoors. CEO Ales noted the Governor has stated that all of California will be reopening June 15th. CEO Ales announced that Fast Fridays plans to open May 28th. CEO Ales also explained that a fair is now designated as a theme park/amusement park.

5. Gold Country Fair Metrics

a. CEO Ales explained that each week we will provide the metrics for the fair and how it is progressing. This will be provided monthly at the Board Meeting.

6. CDFA Online University – Board Status

a. CEO Ales explained that it is critical that all Board Members complete their Online University.

Director Durand asked if her Online University is complete.

CEO Ales explained that Director Durand's Online University is pending. They are waiting for the State to upload the certificate.

Director Bedwell expressed that from a financial perspective it is important to complete the Online University because it will allow us to receive our State Allocation from the State.

Director Sands asked if he is the only one who has completed Online University.

CEO Ales replied that there is actually three people who have not completed their Online University. CEO Ales said that it takes about 3 hours and 15 minutes to complete all courses.

B. Committee Assignments:

1. Buildings & Grounds

a. Auburn Host Lions Building

i. Director Johnson explained that when you are measuring for epoxy you do not have to go up the wall because you can put rubber on the wall.

ii. CEO Ales replied that he spoke with Jack Haugen and that epoxy should be done up the wall because if we wish to expand the building to have a commercial kitchen it will need the epoxy up the wall, coving. The financial opportunity is best to complete it ready for a culinary kitchen. CEO Ales explained he had someone out this week to measure for 4 inch and 6 inch coving. The county will accept both. CEO Ales is waiting on a price.

iii. Director Sands mentioned he was here Monday and he believes it is the best way to go.

iv. Director Johnson explained that if anyone would like to volunteer to paint the inside of the Auburn Host Lions Building this upcoming Wednesday and Thursday. There are 3 to 6 Lions that will volunteer. They will be starting at 9AM.

VIII. CORRESPONDENCE:

- A. Items provided via email to Directors with copies available at meeting.
 - 1. PMIA/LAIF Performance Report
 - 2. CDFA – Guidance for Safely Conducting Fairs & Livestock Events
 - a. CEO Ales said he found this fascinating because it is based on our event from last year. The fairgrounds has its own in place, but the State has adopted this template.
 - 3. CDFA – State Updates Blueprint to allow Additional Activities with Modifications to Reduce Risk
 - a. CEO Ales explained that the blueprint goes over the updates for different activities as the Governor gives us the green light. CEO Ales announced that the fairgrounds has received four pallet of PPE. This was received from Cal OES. This will be saved for the Fair in September.

IX. FINANCIALS:

- A. Finance Committee to discuss monthly finance report
 - 1. Director Bedwell explained that the cash position, expenses and income are as projected with only one extraordinary item.
 - a. Director Bedwell directed the Board to GL 16000 “Deferred Outflows” of \$142,261. She said that this represents our reserve set aside for pension funds.
 - 2. Director Bedwell noted that the grant of \$149,027 from Placer County is expected to be received by the end of April.

X. OLD BUSINESS:

- A. None to consider

XI. NEW BUSINESS:

- A. None to consider

XII. RECOGNITION OR CELEBRATION: None to Consider

XIII. MATTERS OF INFORMATION:

- A. CEO Comments: I will be taking a leave of absence for two weeks. Karlee will be handling things in the office. President Parnell will come by on Fridays to sign any checks that need to be sent. I will send an email to the Board of any other various task that we may need additional help with. Karlee will follow up with any other help.
Director Bedwell asked if Judy will start coming in to assist with the fair.
CEO Ales responded she will be in next week.

- B. Director/Staff Comments:

- Director Bedwell: In a marketing perspective, if you could send us all a blurb and some photos. The Board members can post on the Social Media outlets. Also, last year you utilized The Weekender. I did not see the Farmers Market in their this year.

- Director Durand: Don thank you for all you do. Karlee I am available to help and I am retired.

- Director Johnson: I spoke with a few people today and they didn't know about the farmers market. I know two of them came today. We need to get the word out.

Director Macon: No comment.

Director Sands: I am really impressed with the Old Town Pizza Pavilion. I believe it is really going to take off this summer and it is really going to help the fair. Reese said that he will be hosting a gathering on May 2nd for the Fair Board and other supporters. The venue is fascinating and is really improves the entire area.

C. Board Meeting Dates:

1. Thursday, May 27, 2021
2. Thursday, June 24, 2021

XIV. ADJOURNMENT

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Don Ales, CEO

Date

Peg Johnson, Vice President

Date

Gold Country Fair CHECKS/PAYMENTS As of April 30, 2021

Date	Num	Name	Memo	Amount
10000 · Cash Accounts				
11300 · Operating				
04/02/2021	13711	MetLife Insurance Company	VOID: Policy #74503	0.00
04/02/2021		SONITROL		-345.31
04/02/2021				-25.00
04/05/2021	13712	PETTY CASH	Replenish Petty Cash	-178.00
04/05/2021	13713	maria torres	Contract 21-15	-933.00
04/05/2021	13714	MALLORY HUDSON BOOKKEEPING	INVOICE March	-420.00
04/06/2021	13715	SCOTT THOMAS	thunder band	-250.00
04/06/2021	13716	Gabriel Espinoza	24 hrs work	-432.00
04/09/2021	13717	Mike Long	32 hrs work	-576.00
04/13/2021	13718	PLACER COUNTY HEALTH AND HUMAN SE...	HEALTH PERMITT FOR Farmers market	-199.00
04/15/2021	13719	SCOTT THOMAS	farmers market	-250.00
04/15/2021	13720	Green, Mark	Maintenance Labor	-342.00
04/15/2021	13721	Gabriel Espinoza	16 hrs work	-288.00
04/15/2021	13722	Gabriel Espinoza	16 hrs work	-288.00
04/23/2021	13723	Green, Mark	Maintenance Labor	-540.00
04/23/2021	13724	Mike Long	24 hrs work	-432.00
04/27/2021	13725	Alfredo Vazquez	Contract #21-57	-500.00
04/27/2021	13726	AmeriGas	ACCT# 201986890 INVOICE #3120765680	-539.47
04/27/2021	13727	CALPERS		-6,615.39
04/27/2021	13728	CAL TRONICS	INVOICE# 3229492	-83.72
04/27/2021	13729	CFSA	Statement Period 03/31/2021-04/12/2021	-3,815.66
04/27/2021	13730	GRAINGER	Account #822714861	-64.35
04/27/2021	13731	HARRIS INDUSTRIAL GASES	ACCOUNT# 00181	-82.94
04/27/2021	13732	M Print Studios		-925.00
04/27/2021	13733	PG & E	4220514639-4	-6,440.08
04/27/2021	13734	PLACER COUNTY WATER AGENCY 3157	UNTREATED WATER SERVICE 03/01-04/01/...	-736.16
04/27/2021	13735	PLACER COUNTY WATER AGENCY 3191	TREATED WATER - 03/01-04/01/2021	-1,135.32
04/27/2021	13736	PLACER COUNTY WATER AGENCY 3214	TREATED WATER - 03/01-04/01/2021	-182.34
04/27/2021	13737	PLACER COUNTY WATER AGENCY 8074	UNTREATED WATER 02/16-04/15/2021	-171.13
04/27/2021	13738	RECOLOGY AUBURN PLACER		-1,159.06
04/27/2021	13739	WALKER'S OFFICE SUPPLY	STATEMENT AS OF 04/22/21	-591.38
04/27/2021	13740	Wave		-1,482.85
04/29/2021		Intuit Merchant Services	MONTHLY CLOUD	-9.95
04/29/2021				-70.55
Total 11300 · Operating				-30,103.66
11400 · Premium Account				
Total 11400 · Premium Account				

Gold Country Fair
CHECKS/PAYMENTS
 As of April 30, 2021

Date	Num	Name	Memo	Amount
11500 · Payroll				
04/02/2021	6430	Gabriel Espinoza	16 Hrs Worked	-288.00
04/15/2021		IRS DESUSATAXPYMT	Pay Period 04/15/2021	-1,463.59
04/15/2021	dd	Long, Karlee	Direct Deposit Created by Payroll Service	-1,242.08
04/15/2021	dd	ALES, DONALD	Direct Deposit Created by Payroll Service	-2,934.46
04/15/2021		PAYROLL PEOPLE INC.		-71.14
04/30/2021		PAYROLL PEOPLE INC.		-86.51
04/30/2021		IRS DESUSATAXPYMT	Pay Period 04/30/2021	-1,508.82
04/30/2021	20389	JUDY BOREN	PAYROLL 04/30/2021	-376.78
04/30/2021	dd	Long, Karlee	Direct Deposit Created by Payroll Service	-1,186.55
04/30/2021	dd	ALES, DONALD	Direct Deposit Created by Payroll Service	-2,934.46
Total 11500 · Payroll				-12,092.39
11700 · JLA Cash Account				
Total 11700 · JLA Cash Account				-42,196.05
Total 10000 · Cash Accounts				-42,196.05
TOTAL				-42,196.05



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER XXXX XXXX XXXX 7299
STATEMENT DATE 04-22-2021
AMOUNT DUE \$226.96
NEW BALANCE \$226.96
PAYMENT DUE ON RECEIPT



000001310 01 SP 0.560 106481331958318 P

20TH DAA
MALLORY HUDSON
PO BOX 5527
AUBURN CA 95604-5527

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

PAID
5/12/2021

4246044555657299 000022696 000022696

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
20TH DAA XXXX XXXX XXXX 7299	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance	
Company Total	\$1,927.59	\$226.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,927.59	\$226.96	

CORPORATE ACCOUNT ACTIVITY									
20TH DAA XXXX-XXXX-XXXX-7299								TOTAL CORPORATE ACTIVITY	
								\$1,927.59 CR	
Post Date	Tran Date	Reference Number	Transaction Description				Amount		
04-01	03-30	7479826109100000000124	PAYMENT - THANK YOU 00000 C				1,927.59 PY		

NEW ACTIVITY									
DON ALES XXXX-XXXX-XXXX-4412		CREDITS \$0.00	PURCHASES \$226.96	CASH ADV \$0.00	TOTAL ACTIVITY \$226.96				
Post Date	Tran Date	Reference Number	Transaction Description				Amount		
04-06	04-05	24692161095100699313620	AMZN MKTP US*B31HT3RN3 AMZN.COM/BILL WA				42.85 ✓		
04-08	04-07	24492151098852846010323	SPRAYER SUPPLIES 270-887-8550 KY				109.74 ✓		
04-21	04-20	24431061110083706640731	AMAZON.COM*WL0B307P3 AMZN AMZN.COM/BILL WA				50.79 ✓		
04-21	04-20	24492151110637048614335	SP * WILDLIFE TREE HTTPSWILDLIFE CA				23.58 ✓		

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	XXXX-XXXX-XXXX-7299		PREVIOUS BALANCE	1,927.59
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	226.96
	04/22/21	.00	CASH ADVANCES	.00
AMOUNT DUE 226.96		CASH ADVANCE FEES		.00
		LATE PAYMENT CHARGES		.00
		CREDITS		.00
		PAYMENTS		1,927.59
		ACCOUNT BALANCE		226.96

Gold Country Fair
Balance Sheet
 As of April 30, 2021

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Cash Accounts	
11100 · Petty Cash	181.00
11300 · Operating	9,496.63
11400 · Premium Account	1,505.00
11410 · PREMIUM ACCOUNT COMMUNITY 1ST	186.65
11500 · Payroll	6,665.13
11601 · Money Market (Operating)	204,274.54
11710 · JLA New 08/2016	59,981.92
11800 · LAIF	3,236.36
Total 10000 · Cash Accounts	<u>285,527.23</u>
Total Checking/Savings	285,527.23
Accounts Receivable	
13100 · Accounts Receivable	10,156.04
13103 · JLA Accounts Receivable	16,413.42
Total Accounts Receivable	<u>26,569.46</u>
Other Current Assets	
13110 · Allowance for Doubtful Account	-5,981.04
13115 · JLA Allowance for Doubtful Acct	-16,413.42
14300 · Deferred Charges	219.00
Total Other Current Assets	<u>-22,175.46</u>
Total Current Assets	289,921.23
Fixed Assets	
19000 · Construction in Progress	180,410.62
19100 · Land	54,369.96
19200 · Buildings & Improvements	3,486,489.84
19210 · Accumulated Depreciation	-2,637,151.35
19300 · Equipment	288,276.23
19310 · Accumulated Depreciation Equip.	-274,192.92
Total Fixed Assets	<u>1,098,202.38</u>
Other Assets	
16000 · Deferred Outflows of Resources	142,261.91
Total Other Assets	<u>142,261.91</u>
TOTAL ASSETS	<u><u>1,530,385.52</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21200 · Accounts Payable	21.44
Total Accounts Payable	<u>21.44</u>
Other Current Liabilities	
22800 · Deferred Income	10,774.00
23100 · Loans Payable - SB 84	47,779.00
24110 · Security Deposits	42,526.84
24500 · Leave Liability	1,279.61
Total Other Current Liabilities	<u>102,359.45</u>
Total Current Liabilities	102,380.89

Gold Country Fair
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
Long Term Liabilities	
25600 · Deferred Inflows of Resources	17,194.93
26000 · Net Pension Liability	428,566.76
Total Long Term Liabilities	<u>445,761.69</u>
Total Liabilities	548,142.58
Equity	
1110 · Retained Earnings	437.29
25100 · JLA Reserve	49,422.94
29000 · Net Resources - Capital Assets	307,162.00
29100 · Net Resources - Operations	279,718.01
29400 · Unrestricted Net Position - Pen	196,522.23
Net Income	148,980.47
Total Equity	<u>982,242.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,530,385.52</u></u>

**Gold Country Fair
Balance Sheet
As of April 30, 2021**

	Apr 30, 21	Apr 30, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Cash Accounts	285,527.23	426,568.33	-141,041.10	-33.1%
Total Checking/Savings	285,527.23	426,568.33	-141,041.10	-33.1%
Accounts Receivable				
13100 · Accounts Receivable	10,156.04	14,529.04	-4,373.00	-30.1%
13103 · JLA Accounts Receivable	16,413.42	16,413.42	0.00	0.0%
Total Accounts Receivable	26,569.46	30,942.46	-4,373.00	-14.1%
Other Current Assets				
13110 · Allowance for Doubtful Account	-5,981.04	-5,981.04	0.00	0.0%
13115 · JLA Allowance for Doubtful Acct	-16,413.42	-16,413.42	0.00	0.0%
14300 · Deferred Charges	219.00	219.00	0.00	0.0%
Total Other Current Assets	-22,175.46	-22,175.46	0.00	0.0%
Total Current Assets	289,921.23	435,335.33	-145,414.10	-33.4%
Fixed Assets				
19000 · Construction in Progress	180,410.62	16,141.39	164,269.23	1,017.7%
19100 · Land	54,369.96	54,369.96	0.00	0.0%
19200 · Buildings & Improvements	3,486,489.84	3,483,664.84	2,825.00	0.1%
19210 · Accumulated Depreciation	-2,637,151.35	-2,637,151.35	0.00	0.0%
19300 · Equipment	288,276.23	286,251.65	2,024.58	0.7%
19310 · Accumulated Depreciation Equip.	-274,192.92	-274,192.92	0.00	0.0%
Total Fixed Assets	1,098,202.38	929,083.57	169,118.81	18.2%
Other Assets				
16000 · Deferred Outflows of Resources	142,261.91	142,261.91	0.00	0.0%
Total Other Assets	142,261.91	142,261.91	0.00	0.0%
TOTAL ASSETS	<u>1,530,385.52</u>	<u>1,506,680.81</u>	<u>23,704.71</u>	<u>1.6%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
21200 · Accounts Payable	21.44	-88.93	110.37	124.1%
Total Accounts Payable	21.44	-88.93	110.37	124.1%
Other Current Liabilities				
22800 · Deferred Income	10,774.00	30,773.43	-19,999.43	-65.0%
23100 · Loans Payable - SB 84	47,779.00	47,779.00	0.00	0.0%
24110 · Security Deposits	42,526.84	39,221.84	3,305.00	8.4%
24500 · Leave Liability	1,279.61	1,279.61	0.00	0.0%
Total Other Current Liabilities	102,359.45	119,053.88	-16,694.43	-14.0%
Total Current Liabilities	102,380.89	118,964.95	-16,584.06	-13.9%
Long Term Liabilities				
25600 · Deferred Inflows of Resources	17,194.93	17,194.93	0.00	0.0%
26000 · Net Pension Liability	428,566.76	428,566.76	0.00	0.0%
Total Long Term Liabilities	445,761.69	445,761.69	0.00	0.0%
Total Liabilities	548,142.58	564,726.64	-16,584.06	-2.9%
Equity				
1110 · Retained Earnings	437.29	214.00	223.29	104.3%
25100 · JLA Reserve	49,422.94	49,422.94	0.00	0.0%
29000 · Net Resources - Capital Assets	307,162.00	307,162.00	0.00	0.0%
29100 · Net Resources - Operations	279,718.01	279,718.01	0.00	0.0%

	<u>Apr 30, 21</u>	<u>Apr 30, 20</u>	<u>\$ Change</u>	<u>% Change</u>
29400 · Unrestricted Net Position - Pen	196,522.23	196,522.23	0.00	0.0%
Net Income	148,980.47	108,914.99	40,065.48	36.8%
Total Equity	982,242.94	941,954.17	40,288.77	4.3%
TOTAL LIABILITIES & EQUITY	<u>1,530,385.52</u>	<u>1,506,680.81</u>	<u>23,704.71</u>	<u>1.6%</u>

Gold Country Fair
Profit & Loss Prev Year Comparison
April 2021

	Apr 21	Apr 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
41500 · Industrial & Commercial Space				
41510 · Inside Commercial Space	0.00	100.00	-100.00	-100.0%
41520 · Outside Commercial Space	0.00	911.00	-911.00	-100.0%
Total 41500 · Industrial & Commercial S...	0.00	1,011.00	-1,011.00	-100.0%
47000 · Misc. Fair Revenue				
47810 · CFSA Insurance	66.00	0.00	66.00	100.0%
Total 47000 · Misc. Fair Revenue	66.00	0.00	66.00	100.0%
47005 · Misc. Non Fair Program Revenue				
47505 · Other - Farmers Market	1,844.64	0.00	1,844.64	100.0%
Total 47005 · Misc. Non Fair Program R...	1,844.64	0.00	1,844.64	100.0%
48000 · Interim Rental Revenue				
48100 · Interim Rental - Buildings				
48110 · RENT - Schools	4,576.31	4,574.31	2.00	0.0%
48115 · RENT - Motherlode Building	750.00	0.00	750.00	100.0%
48120 · RENT - Auburn Host Lions...	0.00	-574.00	574.00	100.0%
48130 · RENT - Small Animal Barn	1,851.00	0.00	1,851.00	100.0%
48150 · RENT - Sutter	0.00	780.14	-780.14	-100.0%
48170 · RENT - Placer	-1,839.00	0.00	-1,839.00	-100.0%
48190 · RENT - Armory	2,898.00	1,589.60	1,308.40	82.3%
Total 48100 · Interim Rental - Buildings	8,236.31	6,370.05	1,866.26	29.3%
48200 · Interim Rental - Grounds				
48210 · RENT - Judging Ring	1,000.00	0.00	1,000.00	100.0%
48220 · RENT - FW Park	881.00	0.00	881.00	100.0%
48230 · RENT - Horse Arena	0.00	100.00	-100.00	-100.0%
48270 · RENT - RV Parking	1,765.00	0.00	1,765.00	100.0%
48280 · RENT - Ballfields	5,114.00	0.00	5,114.00	100.0%
48290 · RENT - Other	19,044.00	0.00	19,044.00	100.0%
Total 48200 · Interim Rental - Grounds	27,804.00	100.00	27,704.00	27,704.0%
48500 · Utility Fee Reimbursement	1,239.16	1,080.36	158.80	14.7%
48600 · Interim Parking Revenue	4,466.00	6,063.00	-1,597.00	-26.3%
Total 48000 · Interim Rental Revenue	41,745.47	13,613.41	28,132.06	206.7%
49000 · Prior Year Revenue Adjustment	0.00	239.65	-239.65	-100.0%
Total Income	43,656.11	14,864.06	28,792.05	193.7%
Gross Profit	43,656.11	14,864.06	28,792.05	193.7%
Expense				
50000 · Administrative Expense				
50100 · Salaries - Permanent	7,905.16	13,585.31	-5,680.15	-41.8%
50200 · Salaries - Temporary	3,513.00	2,626.50	886.50	33.8%
50310 · Employee Benefits	6,441.07	16,528.48	-10,087.41	-61.0%
50320 · Payroll Taxes	875.94	1,519.60	-643.66	-42.4%
50330 · Worker's Compensation Insu...	1,378.76	0.00	1,378.76	100.0%
50400 · Professional Services	577.65	647.13	-69.48	-10.7%
50500 · Director's Expense	0.00	0.00	0.00	0.0%
50700 · Office Supplies & Expense	1,120.55	1,345.65	-225.10	-16.7%
50800 · Telephone & Postage Expense	1,482.85	1,711.60	-228.75	-13.4%
50900 · Dues & Subscriptions	0.00	0.00	0.00	0.0%
51000 · Insurance (General Liability)	1,958.00	0.00	1,958.00	100.0%
51500 · Bank Charges	148.45	244.19	-95.74	-39.2%
Total 50000 · Administrative Expense	25,401.43	38,208.46	-12,807.03	-33.5%

Gold Country Fair
Profit & Loss Prev Year Comparison
April 2021

	Apr 21	Apr 20	\$ Change	% Change
52000 · Maintenance/General Operations				
52100 · Salaries - Permanent	0.00	5,672.57	-5,672.57	-100.0%
52200 · Salaries - Temporary	0.00	0.00	0.00	0.0%
52210 · Employee Benefits	0.00	787.00	-787.00	-100.0%
52300 · Professional Services	2,936.00	1,726.80	1,209.20	70.0%
52800 · Light, Heat & Water	8,665.03	7,465.73	1,199.30	16.1%
52850 · Temp Internet Services	0.00	250.00	-250.00	-100.0%
52900 · Maintenance of Equip./Suppli...	625.26	1,460.12	-834.86	-57.2%
53000 · Maintenance of Buildings/Gr...	0.00	1,936.61	-1,936.61	-100.0%
53100 · Trash Removal (Non-Fair)	1,159.06	30.00	1,129.06	3,763.5%
53200 · Other Maintenance Expense	0.00	0.00	0.00	0.0%
Total 52000 · Maintenance/General Oper...	13,385.35	19,328.83	-5,943.48	-30.8%
54000 · Publicity				
54200 · Professional Services	0.00	0.00	0.00	0.0%
54400 · Advertising	925.00	1,840.00	-915.00	-49.7%
Total 54000 · Publicity	925.00	1,840.00	-915.00	-49.7%
57000 · Misc. Fair Expense				
57800 · Other	0.00	0.00	0.00	0.0%
57000 · Misc. Fair Expense - Other	199.00	0.00	199.00	100.0%
Total 57000 · Misc. Fair Expense	199.00	0.00	199.00	100.0%
57005 · Misc. Non-Fair Programs				
57515 · Other - Interim Parking Expe...	0.00	130.08	-130.08	-100.0%
57605 · Professional Services	500.00	0.00	500.00	100.0%
Total 57005 · Misc. Non-Fair Programs	500.00	130.08	369.92	284.4%
63000 · Exhibits Expense	0.00	27.89	-27.89	-100.0%
80000 · Prior Year Expense Adjustment	-8,432.92	1,386.52	-9,819.44	-708.2%
Total Expense	31,977.86	60,921.78	-28,943.92	-47.5%
Net Ordinary Income	11,678.25	-46,057.72	57,735.97	125.4%
Other Income/Expense				
Other Income				
31200 · State Allocations	104,000.00	224,109.00	-120,109.00	-53.6%
31900 · Capital Project Reimburse Fund	0.00	-56,200.00	56,200.00	100.0%
Total Other Income	104,000.00	167,909.00	-63,909.00	-38.1%
Other Expense				
57600 · JLA				
57640 · Supplies & Expense	19.90	19.90	0.00	0.0%
Total 57600 · JLA	19.90	19.90	0.00	0.0%
Total Other Expense	19.90	19.90	0.00	0.0%
Net Other Income	103,980.10	167,889.10	-63,909.00	-38.1%
Net Income	115,658.35	121,831.38	-6,173.03	-5.1%

Gold Country Fair
Profit & Loss Prev Year Comparison
 January through April 2021

Ordinary Income/Expense	Jan - Apr 21	Jan - Apr 20	\$ Change	% Change
Income				
41500 · Industrial & Commercial Space				
41510 · Inside Commercial Space	0.00	481.00	-481.00	-100.0%
41520 · Outside Commercial Space	0.00	1,302.00	-1,302.00	-100.0%
Total 41500 · Industrial & Commercial Sp...	0.00	1,783.00	-1,783.00	-100.0%
42000 · Concessions				
42200 · Food Concessions				
42220 · Food Concessions - Produ...	0.00	375.00	-375.00	-100.0%
Total 42200 · Food Concessions	0.00	375.00	-375.00	-100.0%
Total 42000 · Concessions	0.00	375.00	-375.00	-100.0%
47000 · Misc. Fair Revenue				
47300 · Utility Fee Reimbursement	0.00	19.00	-19.00	-100.0%
47810 · CFSA Insurance	66.00	630.00	-564.00	-89.5%
Total 47000 · Misc. Fair Revenue	66.00	649.00	-583.00	-89.8%
47005 · Misc. Non Fair Program Revenue				
47105 · Admissions - Crab Feed	0.00	10,970.00	-10,970.00	-100.0%
47505 · Other - Farmers Market	2,259.64	0.00	2,259.64	100.0%
Total 47005 · Misc. Non Fair Program Re...	2,259.64	10,970.00	-8,710.36	-79.4%
48000 · Interim Rental Revenue				
48100 · Interim Rental - Buildings				
48110 · RENT - Schools	18,417.84	18,298.72	119.12	0.7%
48115 · RENT - Motherlode Building	3,000.00	0.00	3,000.00	100.0%
48120 · RENT - Auburn Host Lions ...	0.00	0.00	0.00	0.0%
48130 · RENT - Small Animal Barn	2,805.00	520.00	2,285.00	439.4%
48140 · RENT - Sierra	4,222.00	2,638.00	1,584.00	60.1%
48150 · RENT - Sutter	2,970.56	3,099.06	-128.50	-4.2%
48170 · RENT - Placer	3,323.00	14,258.00	-10,935.00	-76.7%
48190 · RENT - Armory	5,349.75	14,189.85	-8,840.10	-62.3%
Total 48100 · Interim Rental - Buildings	40,088.15	53,003.63	-12,915.48	-24.4%
48200 · Interim Rental - Grounds				
48210 · RENT - Judging Ring	3,000.00	0.00	3,000.00	100.0%
48220 · RENT - FW Park	881.00	481.00	400.00	83.2%
48230 · RENT - Horse Arena	950.00	100.00	850.00	850.0%
48260 · RENT - BB&W Court & Stage	486.00	0.00	486.00	100.0%
48270 · RENT - RV Parking	5,067.00	1,775.05	3,291.95	185.5%
48280 · RENT - Ballfields	5,114.00	2,941.50	2,172.50	73.9%
48290 · RENT - Other	19,044.00	0.00	19,044.00	100.0%
48291 · RENT - Sacramento Street ...	637.00	500.00	137.00	27.4%
Total 48200 · Interim Rental - Grounds	35,179.00	5,797.55	29,381.45	506.8%
48300 · Interim Rental - Equipment/Tent	0.00	214.00	-214.00	-100.0%
48500 · Utility Fee Reimbursement	4,930.04	5,682.94	-752.90	-13.3%
48600 · Interim Parking Revenue	42,656.00	20,452.00	22,204.00	108.6%
48700 · Other Interim Revenue				
48730 · Dumpster Reimbursement	380.00	20.00	360.00	1,800.0%
48750 · Copier/Fax/Postage/Phone	0.00	71.25	-71.25	-100.0%
48770 · Rebates	347.77	946.27	-598.50	-63.3%
48700 · Other Interim Revenue - Ot...	15.00	0.00	15.00	100.0%
Total 48700 · Other Interim Revenue	742.77	1,037.52	-294.75	-28.4%
Total 48000 · Interim Rental Revenue	123,595.96	86,187.64	37,408.32	43.4%
49000 · Prior Year Revenue Adjustment	0.00	2,016.40	-2,016.40	-100.0%

Gold Country Fair
Profit & Loss Prev Year Comparison
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change	% Change
49500 · Other Operating Revenue				
49520 · Donations/Sponsorships	0.00	74,546.07	-74,546.07	-100.0%
49500 · Other Operating Revenue - Ot...	0.00	13,000.50	-13,000.50	-100.0%
Total 49500 · Other Operating Revenue	0.00	87,546.57	-87,546.57	-100.0%
Total Income	125,921.60	189,527.61	-63,606.01	-33.6%
Gross Profit	125,921.60	189,527.61	-63,606.01	-33.6%
Expense				
50000 · Administrative Expense				
50100 · Salaries - Permanent				
50101 · Salaries - Permanent - OVE...	0.00	342.16	-342.16	-100.0%
50100 · Salaries - Permanent - Other	31,620.64	51,870.62	-20,249.98	-39.0%
Total 50100 · Salaries - Permanent	31,620.64	52,212.78	-20,592.14	-39.4%
50200 · Salaries - Temporary	11,680.39	10,048.54	1,631.85	16.2%
50310 · Employee Benefits	27,929.39	40,302.97	-12,373.58	-30.7%
50320 · Payroll Taxes	4,813.45	7,099.12	-2,285.67	-32.2%
50330 · Worker's Compensation Insur...	5,515.04	4,398.42	1,116.62	25.4%
50400 · Professional Services	1,978.22	3,683.07	-1,704.85	-46.3%
50500 · Director's Expense	0.00	159.97	-159.97	-100.0%
50600 · Traveling/Training	0.00	229.74	-229.74	-100.0%
50700 · Office Supplies & Expense	3,899.54	2,995.75	903.79	30.2%
50800 · Telephone & Postage Expense	4,692.23	6,253.73	-1,561.50	-25.0%
50900 · Dues & Subscriptions	724.00	3,398.50	-2,674.50	-78.7%
51000 · Insurance (General Liability)	7,832.00	6,990.52	841.48	12.0%
51500 · Bank Charges	685.87	1,360.41	-674.54	-49.6%
Total 50000 · Administrative Expense	101,370.77	139,133.52	-37,762.75	-27.1%
52000 · Maintenance/General Operations				
52100 · Salaries - Permanent	17,881.63	20,650.41	-2,768.78	-13.4%
52200 · Salaries - Temporary	0.00	10,770.51	-10,770.51	-100.0%
52210 · Employee Benefits	2,700.18	3,300.49	-600.31	-18.2%
52300 · Professional Services	7,309.20	3,042.62	4,266.58	140.2%
52500 · Rent - Maintenance Equip.	0.00	225.00	-225.00	-100.0%
52800 · Light, Heat & Water	29,664.98	32,690.84	-3,025.86	-9.3%
52850 · Temp Internet Services	575.00	500.00	75.00	15.0%
52900 · Maintenance of Equip./Supplies	4,889.23	4,718.14	171.09	3.6%
53000 · Maintenance of Buildings/Gro...	2,550.17	3,786.48	-1,236.31	-32.7%
53100 · Trash Removal (Non-Fair)	2,768.22	3,603.44	-835.22	-23.2%
53200 · Other Maintenance Expense	0.00	0.00	0.00	0.0%
Total 52000 · Maintenance/General Oper...	68,338.61	83,287.93	-14,949.32	-18.0%
54000 · Publicity				
54200 · Professional Services	0.00	0.00	0.00	0.0%
54400 · Advertising	1,325.00	1,840.00	-515.00	-28.0%
Total 54000 · Publicity	1,325.00	1,840.00	-515.00	-28.0%
57000 · Misc. Fair Expense				
57800 · Other	0.00	267.59	-267.59	-100.0%
57000 · Misc. Fair Expense - Other	199.00	0.00	199.00	100.0%
Total 57000 · Misc. Fair Expense	199.00	267.59	-68.59	-25.6%

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Accrual Basis

Gold Country Fair
Profit & Loss Prev Year Comparison
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change	% Change
57005 · Misc. Non-Fair Programs				
57205 · Supplies & Expense	341.70	16,442.78	-16,101.08	-97.9%
57405 · Sponsorship (non-fair) Expense	0.00	250.00	-250.00	-100.0%
57515 · Other - Interim Parking Expense	0.00	284.51	-284.51	-100.0%
57605 · Professional Services	500.00	0.00	500.00	100.0%
57705 · Advertising	0.00	115.83	-115.83	-100.0%
Total 57005 · Misc. Non-Fair Programs	841.70	17,093.12	-16,251.42	-95.1%
58000 · Premiums				
58100 · Cash Awards	0.00	8.00	-8.00	-100.0%
Total 58000 · Premiums	0.00	8.00	-8.00	-100.0%
63000 · Exhibits Expense	697.22	1,618.35	-921.13	-56.9%
80000 · Prior Year Expense Adjustment	-7,801.35	3,195.92	-10,997.27	-344.1%
Total Expense	164,970.95	246,444.43	-81,473.48	-33.1%
Net Ordinary Income	-39,049.35	-56,916.82	17,867.47	31.4%
Other Income/Expense				
Other Income				
31200 · State Allocations	188,689.30	224,109.00	-35,419.70	-15.8%
31900 · Capital Project Reimburse Fund	0.00	-56,200.00	56,200.00	100.0%
Total Other Income	188,689.30	167,909.00	20,780.30	12.4%
Other Expense				
57600 · JLA				
57610 · Payments to Sellers	0.00	1,085.07	-1,085.07	-100.0%
57640 · Supplies & Expense	79.60	79.60	0.00	0.0%
57680 · Prior Year Exp. Adjustment	0.00	912.52	-912.52	-100.0%
57690 · Other	579.88	0.00	579.88	100.0%
Total 57600 · JLA	659.48	2,077.19	-1,417.71	-68.3%
Total Other Expense	659.48	2,077.19	-1,417.71	-68.3%
Net Other Income	188,029.82	165,831.81	22,198.01	13.4%
Net Income	148,980.47	108,914.99	40,065.48	36.8%

Gold Country Fair Profit & Loss Budget vs. Actual January through April 2021

	TOTAL		
	Jan - Apr 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
400 · ASK MANAGEMENT	0.00	0.00	0.00
41500 · Industrial & Commercial Space	0.00	0.00	0.00
42000 · Concessions			
42100 · Carnival	0.00	0.00	0.00
42200 · Food Concessions	0.00	0.00	0.00
Total 42000 · Concessions	0.00	0.00	0.00
43000 · Exhibits	0.00	0.00	0.00
46000 · Fair Attractions	0.00	0.00	0.00
47000 · Misc. Fair Revenue			
47810 · CFSA Insurance	66.00		
47000 · Misc. Fair Revenue - Other	0.00	0.00	0.00
Total 47000 · Misc. Fair Revenue	66.00	0.00	66.00
47005 · Misc. Non Fair Program Revenue			
47505 · Other - Farmers Market	2,259.64		
47005 · Misc. Non Fair Program Revenue - Other	0.00	0.00	0.00
Total 47005 · Misc. Non Fair Program Revenue	2,259.64	0.00	2,259.64
48000 · Interim Rental Revenue			
48100 · Interim Rental - Buildings			
48110 · RENT - Schools	18,417.84		
48115 · RENT - Motherlode Building	3,000.00		
48130 · RENT - Small Animal Barn	2,805.00		
48140 · RENT - Sierra	4,222.00		
48150 · RENT - Sutter	2,970.56		
48170 · RENT - Placer	3,323.00		
48190 · RENT - Armory	5,349.75		
48100 · Interim Rental - Buildings - Other	0.00	58,333.32	-58,333.32
Total 48100 · Interim Rental - Buildings	40,088.15	58,333.32	-18,245.17
48200 · Interim Rental - Grounds			
48210 · RENT - Judging Ring	3,000.00		
48220 · RENT - FW Park	881.00		
48230 · RENT - Horse Arena	950.00		
48260 · RENT - BB&W Court & Stage	486.00		
48270 · RENT - RV Parking	5,067.00		
48280 · RENT - Ballfields	5,114.00		
48290 · RENT - Other	19,044.00		
48291 · RENT - Sacramento Street Lot	637.00		
48200 · Interim Rental - Grounds - Other	0.00	56,666.68	-56,666.68
Total 48200 · Interim Rental - Grounds	35,179.00	56,666.68	-21,487.68
48300 · Interim Rental - Equipment/Tent	0.00	3,333.32	-3,333.32
48500 · Utility Fee Reimbursement	4,930.04	4,666.68	263.36
48600 · Interim Parking Revenue	42,656.00	38,333.32	4,322.68
48700 · Other Interim Revenue			

Gold Country Fair
Profit & Loss Budget vs. Actual
January through April 2021

	TOTAL		
	Jan - Apr 21	Budget	\$ Over Budget
48730 · Dumpster Reimbursement	380.00		
48770 · Rebates	347.77		
48700 · Other Interim Revenue - Other	15.00	4,666.68	-4,651.68
Total 48700 · Other Interim Revenue	742.77	4,666.68	-3,923.91
Total 48000 · Interim Rental Revenue	123,595.96	166,000.00	-42,404.04
49500 · Other Operating Revenue			
49510 · Interest Earnings	0.00	408.32	-408.32
49520 · Donations/Sponsorships	0.00	0.00	0.00
49500 · Other Operating Revenue - Other	0.00	13,000.00	-13,000.00
Total 49500 · Other Operating Revenue	0.00	13,408.32	-13,408.32
49700 · Donations (In Kind)	0.00	0.00	0.00
Total Income	125,921.60	179,408.32	-53,486.72
Gross Profit	125,921.60	179,408.32	-53,486.72
Expense			
50000 · Administrative Expense			
50100 · Salaries - Permanent	31,620.64	31,620.68	-0.04
50200 · Salaries - Temporary	11,680.39	10,800.00	880.39
50300 · Compensated Leave Expense	0.00	4,146.32	-4,146.32
50310 · Employee Benefits	27,929.39	24,000.00	3,929.39
50320 · Payroll Taxes	4,813.45	5,166.68	-353.23
50330 · Worker's Compensation Insurance	5,515.04	4,000.00	1,515.04
50400 · Professional Services	1,978.22	3,333.32	-1,355.10
50500 · Director's Expense	0.00	0.00	0.00
50600 · Traveling/Training	0.00	0.00	0.00
50700 · Office Supplies & Expense	3,899.54	4,666.68	-767.14
50800 · Telephone & Postage Expense	4,692.23		
50900 · Dues & Subscriptions	724.00		
51000 · Insurance (General Liability)	7,832.00	8,233.32	-401.32
51200 · Unemployment Insurance	0.00	1,666.68	-1,666.68
51300 · Audit	0.00	0.00	0.00
51500 · Bank Charges	685.87	4,000.00	-3,314.13
Total 50000 · Administrative Expense	101,370.77	101,633.68	-262.91
52000 · Maintenance/General Operations			
52100 · Salaries - Permanent	17,881.63		
52200 · Salaries - Temporary	0.00	1,800.00	-1,800.00
52210 · Employee Benefits	2,700.18	2,733.32	-33.14
52300 · Professional Services	7,309.20	1,333.32	5,975.88
52400 · Rent - Land/Buildings	0.00	1,500.00	-1,500.00
52500 · Rent - Maintenance Equip.	0.00	833.32	-833.32
52800 · Light, Heat & Water	29,664.98	31,666.68	-2,001.70
52850 · Temp Internet Services	575.00	333.32	241.68
52900 · Maintenance of Equip./Supplies	4,889.23	8,333.32	-3,444.09
53000 · Maintenance of Buildings/Ground	2,550.17	6,666.68	-4,116.51
53100 · Trash Removal (Non-Fair)	2,768.22	6,000.00	-3,231.78

Gold Country Fair
Profit & Loss Budget vs. Actual
January through April 2021

	TOTAL		
	Jan - Apr 21	Budget	\$ Over Budget
53200 · Other Maintenance Expense	0.00	1,666.68	-1,666.68
53300 · Special Repairs/Maintenance	0.00	666.68	-666.68
52000 · Maintenance/General Operations - Other	0.00	18,218.00	-18,218.00
Total 52000 · Maintenance/General Operations	68,338.61	81,751.32	-13,412.71
54000 · Publicity			
54200 · Professional Services	0.00	0.00	0.00
54400 · Advertising	1,325.00	0.00	1,325.00
Total 54000 · Publicity	1,325.00	0.00	1,325.00
56000 · Attendance Operations			
56101 · Salaries - Temporary	0.00	0.00	0.00
56200 · Professional Services	0.00	0.00	0.00
Total 56000 · Attendance Operations	0.00	0.00	0.00
57000 · Misc. Fair Expense			
57700 · Sponsorships	0.00	0.00	0.00
57800 · Other	0.00	0.00	0.00
57000 · Misc. Fair Expense - Other	199.00		
Total 57000 · Misc. Fair Expense	199.00	0.00	199.00
57005 · Misc. Non-Fair Programs			
57205 · Supplies & Expense	341.70	10,000.00	-9,658.30
57405 · Sponsorship (non-fair) Expense	0.00	0.00	0.00
57515 · Other - Interim Parking Expense	0.00	6,666.68	-6,666.68
57605 · Professional Services	500.00		
57705 · Advertising	0.00	0.00	0.00
Total 57005 · Misc. Non-Fair Programs	841.70	16,666.68	-15,824.98
58000 · Premiums			
58100 · Cash Awards	0.00	0.00	0.00
58200 · Trophies, Medals, Ribbons	0.00	0.00	0.00
Total 58000 · Premiums	0.00	0.00	0.00
63000 · Exhibits Expense			
63200 · Judges	0.00	0.00	0.00
63300 · Professional Services	0.00	0.00	0.00
63400 · Supplies & Expense	0.00	0.00	0.00
63000 · Exhibits Expense - Other	697.22		
Total 63000 · Exhibits Expense	697.22	0.00	697.22
66000 · Fair Entertainment Expense			
66200 · Professional Services	0.00	0.00	0.00
66300 · Supplies & Expense	0.00	0.00	0.00
66500 · Ground Entertainment	0.00	0.00	0.00
66600 · Grandstand Entertainment	0.00	0.00	0.00
66700 · Other	0.00	0.00	0.00
Total 66000 · Fair Entertainment Expense	0.00	0.00	0.00
80000 · Prior Year Expense Adjustment	-7,801.35		
90000 · Depreciation	0.00	0.00	0.00
Total Expense	164,970.95	200,051.68	-35,080.73

Gold Country Fair

Profit & Loss Budget vs. Actual

January through April 2021

	TOTAL		
	Jan - Apr 21	Budget	\$ Over Budget
Net Ordinary Income	-39,049.35	-20,643.36	-18,405.99
Other Income/Expense			
Other Income			
31200 · State Allocations	188,689.30		
Total Other Income	188,689.30		
Other Expense			
57600 · JLA			
57640 · Supplies & Expense	79.60		
57690 · Other	579.88		
Total 57600 · JLA	659.48		
Total Other Expense	659.48		
Net Other Income	188,029.82		
Net Income	148,980.47	-20,643.36	169,623.83

Gold Country Fair Profit & Loss Budget vs. Actual January through April 2021

	% of Budget
Ordinary Income/Expense	
Income	
400 · ASK MANAGEMENT	0.0%
41500 · Industrial & Commercial Space	0.0%
42000 · Concessions	
42100 · Carnival	0.0%
42200 · Food Concessions	0.0%
Total 42000 · Concessions	0.0%
43000 · Exhibits	0.0%
46000 · Fair Attractions	0.0%
47000 · Misc. Fair Revenue	
47810 · CFSA Insurance	
47000 · Misc. Fair Revenue - Other	0.0%
Total 47000 · Misc. Fair Revenue	100.0%
47005 · Misc. Non Fair Program Revenue	
47505 · Other - Farmers Market	
47005 · Misc. Non Fair Program Revenue - Other	0.0%
Total 47005 · Misc. Non Fair Program Revenue	100.0%
48000 · Interim Rental Revenue	
48100 · Interim Rental - Buildings	
48110 · RENT - Schools	
48115 · RENT - Motherlode Building	
48130 · RENT - Small Animal Barn	
48140 · RENT - Sierra	
48150 · RENT - Sutter	
48170 · RENT - Placer	
48190 · RENT - Armory	
48100 · Interim Rental - Buildings - Other	0.0%
Total 48100 · Interim Rental - Buildings	68.72%
48200 · Interim Rental - Grounds	
48210 · RENT - Judging Ring	
48220 · RENT - FW Park	
48230 · RENT - Horse Arena	
48260 · RENT - BB&W Court & Stage	
48270 · RENT - RV Parking	
48280 · RENT - Ballfields	
48290 · RENT - Other	
48291 · RENT - Sacramento Street Lot	
48200 · Interim Rental - Grounds - Other	0.0%
Total 48200 · Interim Rental - Grounds	62.08%
48300 · Interim Rental - Equipment/Tent	0.0%
48500 · Utility Fee Reimbursement	105.64%
48600 · Interim Parking Revenue	111.28%
48700 · Other Interim Revenue	

Gold Country Fair Profit & Loss Budget vs. Actual January through April 2021

	% of Budget
48730 · Dumpster Reimbursement	
48770 · Rebates	
48700 · Other Interim Revenue - Other	0.32%
Total 48700 · Other Interim Revenue	15.92%
Total 48000 · Interim Rental Revenue	74.46%
49500 · Other Operating Revenue	
49510 · Interest Earnings	0.0%
49520 · Donations/Sponsorships	0.0%
49500 · Other Operating Revenue - Other	0.0%
Total 49500 · Other Operating Revenue	0.0%
49700 · Donations (In Kind)	0.0%
Total Income	70.19%
Gross Profit	70.19%
Expense	
50000 · Administrative Expense	
50100 · Salaries - Permanent	100.0%
50200 · Salaries - Temporary	108.15%
50300 · Compensated Leave Expense	0.0%
50310 · Employee Benefits	116.37%
50320 · Payroll Taxes	93.16%
50330 · Worker's Compensation Insurance	137.88%
50400 · Professional Services	59.35%
50500 · Director's Expense	0.0%
50600 · Traveling/Training	0.0%
50700 · Office Supplies & Expense	83.56%
50800 · Telephone & Postage Expense	
50900 · Dues & Subscriptions	
51000 · Insurance (General Liability)	95.13%
51200 · Unemployment Insurance	0.0%
51300 · Audit	0.0%
51500 · Bank Charges	17.15%
Total 50000 · Administrative Expense	99.74%
52000 · Maintenance/General Operations	
52100 · Salaries - Permanent	
52200 · Salaries - Temporary	0.0%
52210 · Employee Benefits	98.79%
52300 · Professional Services	548.2%
52400 · Rent - Land/Buildings	0.0%
52500 · Rent - Maintenance Equip.	0.0%
52800 · Light, Heat & Water	93.68%
52850 · Temp Internet Services	172.51%
52900 · Maintenance of Equip./Supplies	58.67%
53000 · Maintenance of Buildings/Ground	38.25%
53100 · Trash Removal (Non-Fair)	46.14%

Gold Country Fair Profit & Loss Budget vs. Actual January through April 2021

	% of Budget
53200 · Other Maintenance Expense	0.0%
53300 · Special Repairs/Maintenance	0.0%
52000 · Maintenance/General Operations - Other	0.0%
Total 52000 · Maintenance/General Operations	83.59%
54000 · Publicity	
54200 · Professional Services	0.0%
54400 · Advertising	100.0%
Total 54000 · Publicity	100.0%
56000 · Attendance Operations	
56101 · Salaries - Temporary	0.0%
56200 · Professional Services	0.0%
Total 56000 · Attendance Operations	0.0%
57000 · Misc. Fair Expense	
57700 · Sponsorships	0.0%
57800 · Other	0.0%
57000 · Misc. Fair Expense - Other	0.0%
Total 57000 · Misc. Fair Expense	100.0%
57005 · Misc. Non-Fair Programs	
57205 · Supplies & Expense	3.42%
57405 · Sponsorship (non-fair) Expense	0.0%
57515 · Other - Interim Parking Expense	0.0%
57605 · Professional Services	0.0%
57705 · Advertising	0.0%
Total 57005 · Misc. Non-Fair Programs	5.05%
58000 · Premiums	
58100 · Cash Awards	0.0%
58200 · Trophies, Medals, Ribbons	0.0%
Total 58000 · Premiums	0.0%
63000 · Exhibits Expense	
63200 · Judges	0.0%
63300 · Professional Services	0.0%
63400 · Supplies & Expense	0.0%
63000 · Exhibits Expense - Other	0.0%
Total 63000 · Exhibits Expense	100.0%
66000 · Fair Entertainment Expense	
66200 · Professional Services	0.0%
66300 · Supplies & Expense	0.0%
66500 · Ground Entertainment	0.0%
66600 · Grandstand Entertainment	0.0%
66700 · Other	0.0%
Total 66000 · Fair Entertainment Expense	0.0%
80000 · Prior Year Expense Adjustment	
90000 · Depreciation	0.0%
Total Expense	82.46%

Gold Country Fair

Profit & Loss Budget vs. Actual

January through April 2021

	<u>% of Budget</u>
Net Ordinary Income	189.16%
Other Income/Expense	
Other Income	
31200 · State Allocations	
Total Other Income	
Other Expense	
57600 · JLA	
57640 · Supplies & Expense	
57690 · Other	
Total 57600 · JLA	
Total Other Expense	
Net Other Income	
Net Income	<u><u>-721.69%</u></u>

Gold Country Fair
Accounts Receivable Summary
As of April 30, 2021

	<u>Apr 30, 21</u>
ANWAR FOROTAN	625.00
AUBURN LITTLE LEAGUE	1,904.00
GOLD COUNTRY FAIR HERITAGE FOUNDATION	5,000.00
SIERRA FOOTHILLS FUNERAL SERVICE	500.00
Street Eatz	225.00
TEVIS	1,902.04
TOTAL	<u>10,156.04</u>

Gold Country Fair YTD Statement of Cash Flows

	Jan - Apr 21
OPERATING ACTIVITIES	
Net Income	148,980.47
Adjustments to reconcile Net Income to net cash provided by operations:	
13100 · Accounts Receivable	(175.00)
21200 · Accounts Payable	21.44
24110 · Security Deposits	3,805.00
	<hr/>
Net cash provided by Operating Activities	152,631.91
INVESTING ACTIVITIES	
19000 · Construction in Progress	(99,181.28)
19200 · Buildings & Improvements	(2,825.00)
19300 · Equipment	(365.85)
	<hr/>
Net cash provided by Investing Activities	(102,372.13)
Net cash increase for period	50,259.78
Cash at beginning of period	235,267.45
	<hr/>
Cash at end of period	<u>285,527.23</u>

Gold Country Fair
JLA Accounts Receivable Summary
As of April 30, 2021

	<u>Apr 30, 21</u>
AMERICAN LANDSCAPE/CONCRETE (2007 JLA)	11,450.19
BERRIES & BANANAS (2003 JLA)	1,250.50
ORANGEVALE MEAT SHOPPE (JLA 2011)	2,973.23
WHITEHEAD PAINTING (JLA 2014)	739.50
TOTAL	<u><u>16,413.42</u></u>

2021 Interim Contracts

Code	Company	Event Dates	Event	Buildings	Total Facility
21-71	Fast Fridays	17-Apr	Practice	McCann Stadium	\$ 1,000.00
21-72	Gold Empire Council Placer District	22-May	Camp-o-ree	Farrell Wren Park	\$ 781.00
21-73	Ivone Ambrozewicz	Nov 26-28	Craft Faire	Sierra, Placer, Tahoe	\$ 7,970.00
21-74	California Waterfowl	2-Oct-21	Dinner	JLA Area	\$ 783.00
21-75	Old Town Pizza		Kitchen Prep	Sierra Kitchen	\$325.50 Monthly
21-76	Omar Ramirez	28-Aug	Quincenera	Farrell Wren Park	\$ 781.00
21-78	Sierra Native Alliance	Oct 16-18	Big Time Auburn Pow Wow	Ball Field, Placer, Stage	\$ 4,725.00
21-79	PCOE	August 2nd	Drive Thur Event	Upper Armory Road	\$ 600.00
21-80	UCCE	August 24th	4-H Meeting	Tahoe	\$ 300.00
21-81	Waste Event	October 8-10	Waste Event	Sac Lot	\$ 1,574.00
21-82	C-10 Intervention	5-Sep-21	Car Show	Ball Field	\$ 1,213.00
21-84	Wilson Construction	June 1 to Dec 31	Monthly Rental	Livestock Parking Lot	\$2,233.00 Monthly
21-85	Bill Sterling	June 28-30	Tradeshow	Placer, Sierra, Armory	\$ 7,478.00

2021 Gold Country Fair Metrics

Ticket Sales

- Online
 - \$5 Thursday Admission: 0
 - General Admission: 0
 - Student Admission: 1
 - Junior Admission: 0
 - Child Admission: 0
 - Military Admission: 0
 - Family Pack: 1
 - Unlimited Ride Wristband: 1
 - Sacramento Street Parking Pass: 0
 - 4 Day Sacramento Street Parking Pass: 1
- Office
 - \$5 Thursday Admission: 0
 - General Admission: 0
 - Student Admission: 0
 - Junior Admission: 0
 - Child Admission: 0
 - Military Admission: 0
 - Family Pack: 0
 - Unlimited Ride Wristband: 0
 - Sacramento Street Parking Pass: 0
 - 4 Day Sacramento Street Parking Pass: 0

Vendor Applications

- Placer Building
 - In-line: 4
 - Corner: 8
- Placer Walk
 - Placer Walk: 6
- IFC Boulevard
 - Corner: 4
 - In-line: 6
- Corner Lawn
 - In-line: 1
- Upper Armory Road
 - Upper Armory Road: 12
 - Outdoor Armory Area: 0
- Concessions
 - Concession Stands: 2
 - Food Vendors: 12
- Carnival
 - Lower Carnival Entrance: 1
 - Middle Carnival Entrance: 2
 - Upper Carnival Entrance: 0
- Farmers' Market
 - Booth: 0

Livestock Entries

- Number of Exhibitors: 7
- Market/Auction Entries
 - Beef: 0
 - Sheep: 0
 - Swine: 1
 - Goats: 0
 - Pen of Meat Birds: 0
 - Pair of Meat Ducks: 0
 - Market Turkey: 1
 - Single Fryer: 0
 - Pen of Meat Rabbits: 0
 - Replacement Heifer: 0
 - Replacement Ewe: 0
 - Replacement Gilt: 0
 - Replacement Doe: 0
- Other Entries: 9

Still Exhibit Entries

- Youth Entries: 4
- Senior Entries: 0



PMIA/LAIF Performance Report as of 05/13/21



PMIA Average Monthly Effective Yields⁽¹⁾

Apr	0.339
Mar	0.357
Feb	0.407

Quarterly Performance Quarter Ended 03/31/21

LAIF Apportionment Rate ⁽²⁾ :	0.44
LAIF Earnings Ratio ⁽²⁾ :	0.00001214175683392
LAIF Fair Value Factor ⁽¹⁾ :	1.001269853
PMIA Daily ⁽¹⁾ :	0.35%
PMIA Quarter to Date ⁽¹⁾ :	0.41%
PMIA Average Life ⁽¹⁾ :	220

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 04/30/21 \$140.8 billion

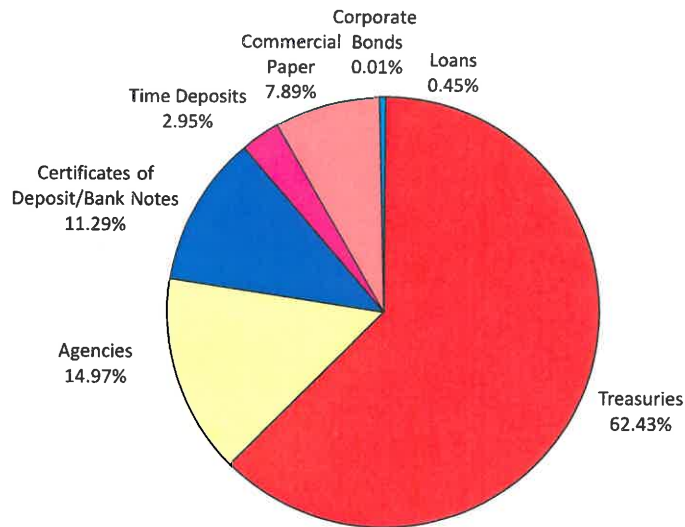


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

May 14, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

20TH DISTRICT AGRICULTURAL ASSOCIATION

CHIEF EXECUTIVE OFFICER
 P.O. BOX 5527
 AUBURN, CA 95604-5527

[Tran Type Definitions](#)

Account Number: 13-31-001

April 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2021	4/14/2021	QRD	1671144	N/A	SYSTEM	10.90

Account Summary

Total Deposit:	10.90	Beginning Balance:	3,320.53
Total Withdrawal:	0.00	Ending Balance:	3,331.43

Don Ales

From: Andrew Vandepopulier <andrew.vandepopulier@hwins.com>
Sent: Wednesday, April 14, 2021 11:19 AM
To: Andrew Vandepopulier
Cc: Kim Carter
Subject: California Fairs Property Insurance Review/Renewal Discussion

Hello California Fair Managers,

As we enter into the 2021 Season we are all excited at the prospect of having some of our events as the summer progresses. I know that there are many of you who are ramping up and getting ready so I will keep it brief. Our team will be setting up calls with each of your fairs in the coming weeks to discuss the property insurance and your upcoming renewal. In these calls we will be going over the following items:

- Loss Recommendations from our Inspection earlier in the year
- Map of Grounds to Confirm Building Locations
- Statement of Values Sheet-
 - We will go over all structures to confirm valuation
 - Determine if there are structures that need to be added or removed
 - Confirm all Total Valuations for the Grounds and Deductibles

These calls will take between 30 minutes and 1 hour and all info will be provided prior to the call for review. As always, should you have any questions don't hesitate to call myself or my team for assistance.

Talk to each of you soon.

Thanks

Andrew

INSURING YOUR SUCCESS

Andrew Vandepopulier | Producer

913.676.9232 direct | 913.522.5522 mobile | 913.749.4732 fax

Haas & Wilkerson Insurance

4300 Shawnee Mission Parkway, Fairway, KS 66205

913.432.4400 main | www.hwins.com

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December 23, 2020

F2020-17

TO: Fair CEOs and Board Chairs

SUBJECT: Fiscal Year 2020/21 Fair Training Reimbursements

Due to the recent amendment to the fiscal year 2020/21 Base and Training Allocation agreements, the California Department of Food & Agriculture, Fairs & Expositions Branch (F&E) would like to announce the reintroduction of the Fair Training Reimbursement Program and provide you with the program details that will allow you to get reimbursed for select training costs. There are no substantive changes to the past program's requirements, but please recognize the limited training opportunities available during the restrictions imposed by the COVID – 19 pandemic. As in-person training events have been suspended for the foreseeable future, traditional training-related travel expenses will not be available for reimbursement. This means that training registration fees will be the primary source of reimbursements to the fair. While we encourage the fair to explore virtual and online training options to maximize your reimbursements, please be sure to get prior approval from F&E to ensure that the training options are reimbursable.

This training reimbursement is available for fair class sizes I through IV+ and includes District Agricultural Associations, County Fairs and Citrus Fruit Fairs. The allocation amount is based on class size and shall focus on training for CEO's, staff, and board of directors. Types of training include, fair fiscal management, facility operations, effective management skills, minimize liability exposure, and animal disease transmission prevention.

F&E encourages the fair to utilize 100% of the eligible funds to enhance the training development of the fair staff and board members. Additional information on the Fair Training Allocation Program and the process of submitting the training reimbursement requests are below. The reimbursement form contains detailed instructions and provides navigable links to help fill out the different sections and tabs.

ELIGIBILITY

Includes all fairs class sizes I to IV+ that have a signed and completed FY 2020/2021 Fair Funding Allocation contract on file. Only training events that have occurred **after** the execution date of the agreement are eligible for reimbursements.

ELIGIBLE TRAINING EXAMPLES

- WFA Convention
- Strategic Planning
- Staff & Board of Director Trainings



- Event & Management Symposiums
- Eligible IAFE Events and Courses
- Training Supplies & Materials

TRAVEL REIMBURSEMENTS

As noted above, we do not anticipate any travel expenses to be incurred due to the meeting and travel restriction imposed due to the COVID – 19 pandemic. If these restrictions are lifted before the reimbursement period ends, the following requirements will be in effect. All travel expenses sent in for reimbursement must be in accordance with the California Travel Reimbursement Guidelines set by the Department of Human Resources (CalHR) as described below. For more information regarding travel reimbursement guidelines, please visit [CalHR Travel Reimbursements](#).

REIMBURSEMENT SUBMISSION PROCESS

The following information and documentation are required in order to process the request:

1. Complete the Training Reimbursement Request form. (See Attached)
2. Include a copy of the training event registration receipt
3. Credit card statements will not be accepted in place of receipts for registration and airfare expenses.

NOTE – Items 4 through 7 will not be accepted if travel and meeting restrictions are in place due to the COVID – 19 pandemic.

4. Include the lodging receipt that indicates the daily lodging amount and the daily tax amount per room/per day. Please verify that the rate you are submitting for reimbursement is at or below the maximum daily lodging rate allowed as noted above.
5. For air travel and shuttle service, a detailed receipt must be included in the reimbursement request.
6. For mileage reimbursement, include the departure and destination locations and miles traveled. The mileage reimbursement rate is subject to change at the beginning of each year annually.
7. For meal and incidental reimbursements, please complete the Travel Detail section and include the trip departure time and date and the trip arrival time and date for each leg of your trip.

Send the completed reimbursement form and supporting documentation listed above via email to Kenneth.Anater@cdfa.ca.gov. Should you prefer to mail hard copies, please mail to Fairs and Expositions Branch at 1220 N Street, Sacramento, CA 95814, Attention Kenneth Anater.

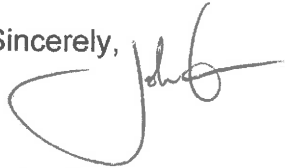
REIMBURSEMENT SUBMISSION DEADLINE

All reimbursement requests are to be postmarked or emailed prior to June 1st, 2021. All requests postmarked or emailed on or after June 1st, 2021 **WILL NOT** be reimbursed.

NOTE: Current DAA Board Presidents have been Bcc'd on this email.

Should you have any questions or require further information, please contact Kenneth Anater by email or call (916) 900-5073.

Sincerely,

A handwritten signature in black ink, appearing to read "John Quiroz". The signature is stylized with a large loop at the beginning and a long horizontal stroke extending to the right.

John Quiroz
Branch Chief

Enclosure: FY 2020-21 Training Reimbursement Form

FORM COMPLETION INSTRUCTIONS

Fair Training Information: Please complete this section with the requested fair and

Training Registration Detail*: Please provide the name of the attendee(s) and the amount of the
Training payment documentation required for reimbursement.

Mileage Reimbursement: Enter in the year of travel, date of trip (or date range for
trip departure location, the destination location, and the
The form will calculate the amount of the reimbursement
Rates per mile for 2020 are \$0.575 and for 2021 rates the

Lodging Fee Detail* Enter in the name of the establishment, the number of nights, and
the daily room rate, and the taxes paid in each of the provided
Itemized lodging receipts that include the name and address of the traveler, date(s) of lodging, the daily room rate, and the tax rate will be required for reimbursement.

Meal Fee Detail If a meal is included in a conference fee, hotel expense, travel agency fee, or
an airline ticket, or otherwise provided, that meal shall not be claimed for
reimbursement as a meal expense.

Travel Totaling Less Than 24 Hours:

Breakfast – May be claimed if trip commences at or before 6:00 a.m. (0600) and terminates at or after 9:00 a.m. (0900)

Lunch – May not be claimed.

Dinner – May be claimed if trip commences at or before 4:00 p.m. (1600) and terminates at or after 7:00 p.m. (1900)

Incidentals - May not be claimed on trips less than 24 hours

Travel Totaling More Than 24 Hours:

First Day of Travel

Breakfast – May be claimed if trip commences at or before 6:00 a.m. (0600)

Lunch – May be claimed if trip commences at or before 12:00 p.m. (1200)

Dinner – May be claimed if trip commences at or before 6:00 p.m. (1800)

Incidentals - May not be claimed.

Last Fractional Day of Travel

Breakfast – May be claimed if travel terminates at or after 6:00 a.m. (0600)

Lunch – May be claimed if travel terminates at or after 12:00 p.m. (1200)

Dinner – May be claimed if travel terminates at or after 6:00 p.m. (1800)

Incidentals - May be claimed on each full day and at the end of the trip

Travel Detail: Enter in the time and date of the departure and arrival for the trip
(e.g. to the event and from the event).

Transportation & Travel Detail*: Complete each of the applicable fields for transportation and travel



April 19, 2021

F2021-04

TO: All Fair CEO's

SUBJECT: POULTRY HEALTH INSPECTIONS (PHI) – FY 2021/22 Fair Season

This letter is to announce that there is grant funding through the US Department of Agriculture (USDA) for the Poultry Health Inspection (PHI) program which is available from April 1, 2021 – March 31, 2022. Fairs must receive approval from local health authorities on a site-specific plan for hosting a fair or livestock event that includes poultry. Upon arrival at the fair (and before coop-in), all poultry shall be inspected for symptoms of disease or illness by a certified Poultry Health Inspector(s) (PHI) from the designated CDFA/UC Certification Program. Any suspect animals may be dismissed from the fairgrounds. In the case where the fairgrounds will hold marketing or breeding classes this year, the poultry coming onto the fairgrounds will need to be examined by a Poultry Health Inspector (PHI).

The Poultry Health Check Guidelines and a list of certified PHIs are enclosed for your reference. If you need assistance hiring or selecting a PHI, please contact **CDFA's Dr. Francine Bradley at (760) 699-5078. Please visit the UC Davis PHI program and reference the "Biosecurity Practices to Minimize Risk of Spreading Avian Diseases for Poultry Show and Exhibition Organizers" factsheet for more information.** Refer exhibitors to the "Biosecurity Practices to Minimize Risk of Spreading Avian Disease for Poultry Exhibitors" factsheet.

California eradicated Virulent Newcastle Disease (vND) from Southern California and the Southern California Regional Quarantine was lifted June 1, 2020. Biosecurity remains an effective and important measure in disease prevention. See the attached letter from CDFA's State Veterinarian for an update on this year's Biosecurity Guidelines for State/County/City Personnel for on-farm poultry visits and a reminder of the importance of watching out for Highly Pathogenic Avian Influenza (HPAI). See the attached poster to display tips for keeping your birds healthy. Additional resources on biosecurity and bird health can be found on the CDFA Avian Health Program webpage.

A few keynotes for the PHI inspections include:

- 1. The Poultry Health Inspection (PHI) Program is a REQUIREMENT for all fairs and poultry shows.**
- 2. If reimbursable costs are incurred between April 1, 2021, and March 31, 2022, the PHI reimbursement will be processed for payment.**



- 3. Each fair will be reimbursed for actual expenses incurred, up to \$300.00 per fiscal year. To be reimbursed, fairs must submit an invoice and backup documentation within sixty (60) days of the end of the fair and no later than March 1, 2022, related inspector(s) signed contract(s), and receipts to F&E at Kalia.Mitchell@cdfa.ca.gov. *(Please see the example invoice attached).*

The invoice must be on Fair letterhead, and include the following:

- Date of Invoice
- Dates of the Fair
- Date of the PHI
- Invoice number
- County with address
- Description of activity and a breakout of the expenses for each activity related to the PHI.

- 4. Fairs with poultry shows will be reimbursed up to a maximum of \$300.00 inclusive for inspection fees, per diem, and materials associated with the PHI inspection. *(please see specifics below).*

See [CalHR](#) for reimbursable costs/rates. Below is the pay scale for inspection fees, based on the number of birds inspected.


Pay Scale for PHI Payment

Amount	Number of Birds
\$75	0-24
\$100	25 - 50
\$125	51 - 100
\$150	101-150
\$200	151-200
\$250	201-250
\$300	> 250

*Over 250 birds will require more than one PHI, but still a maximum of \$300/fair.

If you have any questions or need additional information, please contact Kalia Mitchell at (916) 900-5274 or Kalia.Mitchell@cdfa.ca.gov.

Sincerely,


 Mike Francesconi, Branch Chief
 Fairs & Expositions Branch

Enclosure

00 District Agricultural Association

INVOICE

Street Address
City, CA Zip

DATE: January 15, 2021
INVOICE # 1
FOR: *PHI*

Bill To:
California Department of Food & Agriculture
Fairs & Expositions Branch
1200 N Street
Sacramento, CA 95825

DESCRIPTION	AMOUNT
2021 Poultry Health Inspection (PHI) Reimbursement	
Inspection # 122 Poultry	\$ 150.00
PHI Travel @ 0.57/ mile (invoice attached)	\$ 108.44
Inspector's Name:	
Date(s) of PHI: February 15, 2021	
Dates of Fair: February 13, 2021	
County: Sacramento	
TOTAL	\$ 258.44

THANK YOU FOR YOUR BUSINESS!



Biosecurity Practices to Minimize Risk of Spreading Avian Diseases

Poultry Show and Exhibition Organizers

Biosecurity means doing everything you can to protect your birds against disease. Standard biosecurity practices are important for California's poultry community at all times. Here are some recommendations for Exhibition Organizers:

Before the Exhibition

Advise exhibitors that if their birds show any sign of illness, they should not bring any birds nor attend the exhibit themselves.

- Arrange bird display areas to minimize contact between exhibition birds and wild birds/wild waterfowl.
 - House exhibition poultry indoors (or at minimum, within a screened area)
 - Remove food and water sources that attract wild birds
- House different species (e.g. chickens, turkeys, ducks, and geese) separate from each other.
- Minimize the total time birds are on the exhibition grounds - Ideally, exhibition birds should be on exhibition grounds for no more than 72 hours.
- Require that a veterinarian and/or poultry health inspector (PHI) be present during the exhibition to:
 - Monitor birds for clinical signs of disease,
 - Evaluate sick birds, and
 - Take additional steps as warranted to minimize the risk of illness in the birds.
- Designate an isolation pen/area where there is no contact with any other birds, and contact with humans is minimal.
- Establish a system to maintain records of individual bird identification (e.g. leg bands), source farms, and owner contact information to enhance the speed and accuracy of an animal disease investigation associated with the exhibition.
- Host a meeting with exhibitors prior to the start of the exhibition to discuss:
 - Role of designated exhibition veterinarian/PHI
 - How to report bird illnesses
 - Required actions for sick birds at the show
 - Exhibition regulations
 - Disease control measures to be utilized before, during, and after the exhibition
 - Methods of communications of avian health issues including potential enhanced biosecurity measures at the event (e.g. email addresses and/or phone numbers from show entry information, social media channels, etc.)

- Develop a fair biosecurity plan with exhibition staff to minimize contact between flocks, including movement of people from flock to flock.
- Host non-animal-related activities (i.e. dances, pizza parties, etc.) in locations other than animal barns.

During the Exhibition

- Require check-in of all birds.
- Make sure that your exhibition veterinarian/PHI station are well identified.
- Ensure that all birds are adequately identified and that identification, along with name and on-site contact information for owner(s), is recorded upon arrival at the show or exhibition.
- Require out-of-state exhibitors to provide a certificate of veterinary inspection (CVI) issued by an accredited veterinarian within 30 days for all birds attending the show or exhibition.
- Consider requiring exhibitors to provide a "poultry health declaration" upon arrival at the show or exhibition stating:
 - No known exposure of your flock to sick birds, and no poultry deaths on your premises within the past 10 days and
 - No clinical signs of illness, including respiratory or neurologic disease, within the past 10 days.
- Signs of disease include:
 - Sudden death,
 - Wheezing, coughing, nasal discharge,
 - Green watery diarrhea,
 - Depression,
 - Decreased feed intake,
 - Drop in egg production or egg quality,
 - Swelling and/or discoloration of eyes, head, neck, combs, or wattles, and/or
 - Tremors, circling, drooping wings, twisting of head and neck.

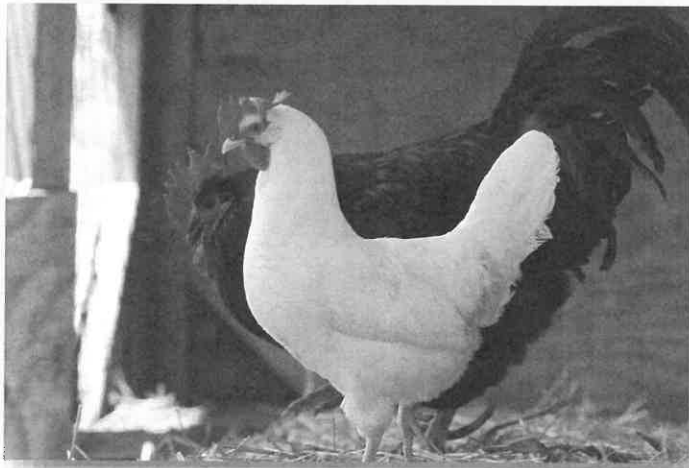
To report an unusual number of sick or dead birds, call: **Sick Bird Hotline (866) 922-2473**



- Record exit/release time of birds.
- Require exhibitors to immediately notify event staff of any bird displaying signs of illness.
- Immediately remove and isolate sick birds.
- Consult with a veterinarian to determine what diagnostic testing should be performed.

For Exhibit Visitors

- Provide easy access to hand washing/sanitizer stations.
- Post informational signage that includes the following messages:
 - Do not touch birds or cages,
 - No eating or drinking in the animal areas,
 - Wash hands before entering and after exiting exhibit areas, and
 - No pacifiers, sipping cups, or strollers in the animal areas.



CDFA Animal Health Branch
 Headquarters - (916) 900-5002
 Redding District - (530) 225-2140
 Modesto District - (209) 491-9350
 Tulare District - (559) 685-3500
 Ontario District - (909) 947-5932
USDA-APHIS-VS (916) 854-3950 or (877) 741-3690

For more information, please click the following:

[Animal Health Branch](#)

[Avian Health Program](#)

After the Exhibition

- Clean and disinfect (C&D) the bird exhibition areas and allow these areas to completely dry before restocking.

For Exhibit Visitors

- If exhibitors or family members develop influenza-like illness or long-lasting conjunctivitis, consult a health care provider and a county public health official as soon as possible:
 - Inform the health care provider of close contact with birds.
 - Ill people should avoid all contact with birds until they are fever-free for at least 24 hours without the use of fever-reducing medications.



Photos courtesy of: we-english.co.uk (front), Dr. Robert Czarniecki (back left), Tracy O'Brien (back upper-right), and Kecia O'Sullivan (back bottom-right)



Biosecurity Practices to Minimize Risk of Spreading Avian Diseases

Poultry Exhibitors

Biosecurity means doing everything you can to protect your birds against disease. Standard biosecurity practices are important for California's poultry community at all times. Here are some recommendations for poultry exhibitors:

Before the Exhibition

- House poultry indoors or at minimum, within a screened area.
- Remove food and water sources that attract pests such as wild waterfowl/birds, rodents, and insects.
- House different species (e.g. chickens, turkeys, ducks, and geese) separate from each other.
- Avoid visits to other backyard flocks or poultry operations and restrict visitor access to your birds.
- Avoid direct contact with wildlife, especially wild birds and water waterfowl.
- Keep tools and equipment clean and disinfected.
- Clean cages, food, and water containers daily.
- Wash hands and disinfect shoes after working with birds.
- Consider having dedicated boots and clothing for working with your birds.
- Monitor and document the health of your birds daily.

If your birds show any sign of illness, please do not bring your birds to the exhibition nor attend yourself.

- Become familiar with the signs of disease in birds:
 - Sudden death,
 - Wheezing, coughing, nasal discharge,
 - Green watery diarrhea,
 - Depression,
 - Decreased feed intake,
 - Drop in egg production or egg quality,
 - Swelling and/or discoloration of eyes, head, neck, combs, or wattles, and/or
 - Tremors, circling, drooping wings, twisting of head and neck.

To report an unusual number of sick or dead birds, call:

**Sick Bird Hotline
(866) 922-2473**

- Immediately isolate sick birds to a pen or area that is away from all other birds.
- Handle sick birds after tending to healthy birds.
- Ask the exhibition organizer about appropriate disease prevention measures and any specific actions that may be required if a bird becomes sick at the show.

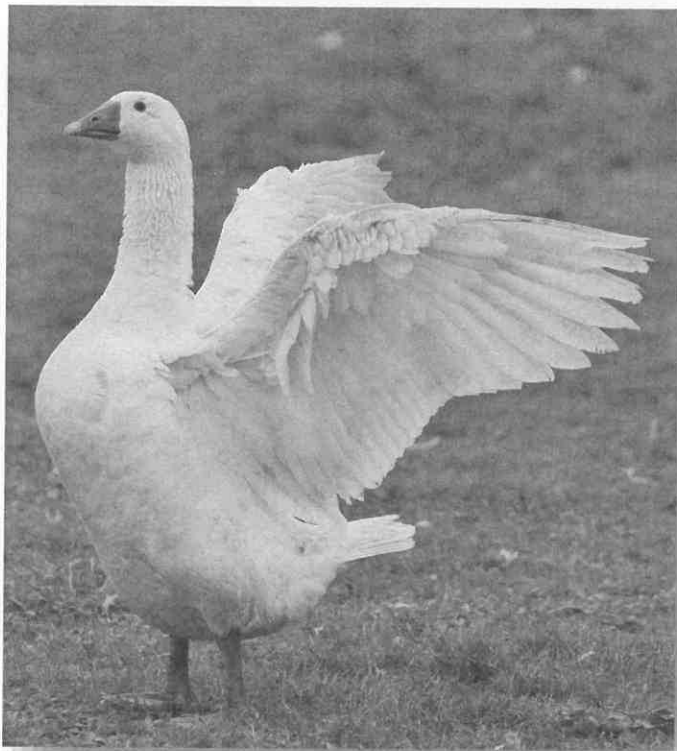


During the Exhibition

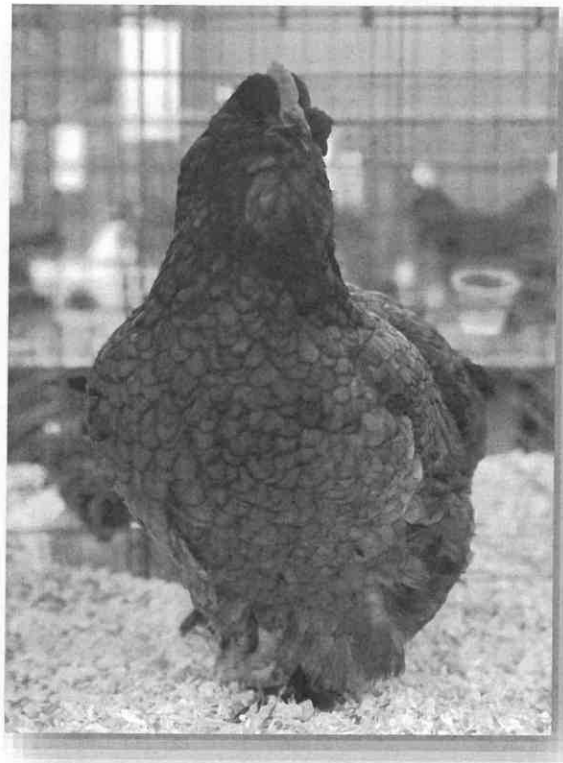
- Clean cages, food, water containers daily.
- Do not share equipment with other exhibitors; if equipment must be shared, make sure it is cleaned and disinfected between uses.
- Avoid contact with other birds during the event.
- Restrict bird contact to essential personnel, and
- Observe birds daily for signs of illness.
 - Report any clinical signs to the designated exhibition veterinarian, poultry health inspector, or appropriate exhibition staff.
 - Immediately remove sick birds from the exhibition area.
 - If your bird(s) show clinical signs of a reportable disease such as avian influenza or virulent Newcastle disease, testing (e.g. blood samples or swab samples) may be required and those results will be shared with the State Veterinarian's Office.

After the Exhibition

- Refrain from attending another event with your birds for *at least* two weeks after returning from an exhibition,
- Isolate and observe birds for illness after returning home and before allowing contact with other animals,
 - The isolation/observation period for clinical signs of illness should be no fewer than 30 days.
 - Tend to the healthy birds that were kept at home first and then later to the isolated birds that attended the event.
- Clean and disinfect equipment, clothing, shoes, and vehicles/trailers that were at the exhibition,
 - Allow all cleaned and disinfected items to dry completely before re-use or restocking.
- If exhibitors or family members develop influenza-like illness, consult your healthcare provider as soon as possible:
 - Inform your health care provider of close contact with birds.
 - Ill people should avoid all contact with birds until they are fever-free for at least 24-hours without the use of fever-reducing medications.



Photos courtesy of: Dr. Everardo Mendes (front), Pixabay (back left), and Camille Carey (back right)



Examples of Disinfectant Products*

- **1-Stroke Environ™** - germicidal detergent
- **Tek-trol™** - Disinfectant cleaner concentrate
- **Nolvasan®S** - Chlorhexidine diacetate
- **Clorox Regular Bleach** - EPA: 5873-50 (sodium hypochlorite 6.0%)
- **Lysol Power & Fresh Multi-purpose cleaner®** - EPA: 777-66 spray
- **Purell®** - hand sanitizer

**Disclaimer: Trade names used in this publication do not constitute a guarantee, warranty, or endorsement of the products, nor criticize similar products not mentioned. CDFA bears no responsibility for liability resulting from the use of the products. These procedures are not guaranteed to prevent highly contagious diseases from affecting your birds; however, they will reduce risks.*

CDFA Animal Health Branch

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Tulare District - (559) 685-3500

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USDA-APHIS-VS (916) 854-3950 or (877) 741-3690

For more information, please click the following:

[Animal Health Branch](#)

[Avian Health Program](#)



February 1, 2021

Field Biosecurity Guidelines for State/County/City Personnel Entering Shell Egg Packing Facilities, Poultry Harvest Facilities, and Poultry Farms

To: All California State/County/City Personnel

The winter migratory bird season is underway and with it comes the possible return of Avian Influenza (AI). Conditions are similar to those in Winter of 2015 when two strains (H5N8 and H5N2) of Highly Pathogenic Avian Influenza (HPAI) were detected along the Pacific Coast, in wild birds, backyard flocks, and in two separate commercial poultry flocks in California. The 2015 HPAI outbreak in the Midwest resulted in the death of nearly 50 million commercial egg layers and turkeys.

Two key factors make Winter 2021 similar to that of 2015:

- 1) A high number of HPAI outbreaks (H5N8 and other strains) in poultry and wild birds in several Asian countries. This is key as three of the major flyways (East Asia/Australasia, Pacific Americas, Central Americas) mix in Alaska where birds can swap AI viruses. Birds in the Pacific Americas Flyway then migrate through California.
- 2) California is experiencing a late wet season with less standing surface water, forcing birds to closely congregate at stopovers and making it easier for diseases to spread between birds.

Low Pathogenic Avian Influenza (LPAI) is endemic in wild waterfowl and the same factors that increase the risk for HPAI transmission are the same for LPAI transmission. This is a continual hazard every winter. The California Department of Food and Agriculture (CDFFA) asks for your assistance and cooperation in preventing the introduction and spread of this devastating poultry disease by following some simple biosecurity precautions. With your help we can continue to provide a safe and healthy food supply for Californians. State, County, City, and private inspectors and auditors should adhere to the following:

- 1) When possible, conduct remote or virtual audits.
- 2) If in-person inspections or visits to poultry farms must occur:
 - a. Do not enter farms where eggs are hatched or poultry are raised if you have birds or live poultry at home.
 - b. Never visit any poultry farm within 72 hours of visiting another commercial poultry farm, egg or meat processor; after duck hunting or having had other exposure to wild migratory waterfowl; or visiting any backyard, school, feed



February 1, 2021

Page 2

store, swap meet, live bird market, pet store, fair, veterinary clinic, zoo, bird hunt club, or other facility which has live poultry or birds.

- c. Always wash your vehicle including undercarriage and wheel wells before entering a farm/egg processing facility. A commercial car wash can be used for this purpose.
 - i. Park your vehicle in a designated area per the company's biosecurity plan or if there is none, try to park on cement or a paved area away from the production houses.
 - ii. Keep the inside of the vehicle clean and free of any organic material.
- d. Use good personal hygiene measures including freshly laundered clothes and showering before visiting a poultry farm or processing facility. Clothing that has been worn to premises with birds or live poultry should *never* be worn to another farm or processing facility without being laundered between visits.
- e. Never enter a poultry farm unless trained to apply and remove (don and doff) biosecurity clothing without spreading disease. If entering live bird areas, use clean, dedicated rubber boots or disposable plastic shoe covers, disposable coveralls, a mask, disposable gloves and a hair net.
- f. **ALWAYS follow all the biosecurity instructions of the commercial poultry farm/egg processing facility which may include: registering in a logbook, answering queries about bird and poultry premises visited previously, using company supplied protective clothing and footwear, footbaths, hand cleaning stations, tire/truck wash stations and other biosecurity measures.**

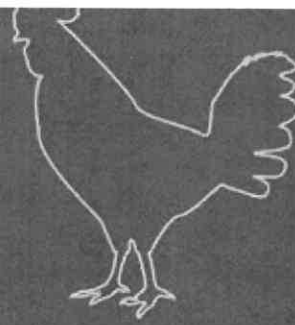
CDFA appreciates your efforts to protect poultry health in California on a daily basis. Remember, people, equipment, and vehicles can easily spread dangerous diseases from one location to another.

For more information about biosecurity, please visit: cdfa.ca.gov/go/poultrybiosecurity

Sincerely,

Dr. Annette Jones, D.V.M.
Director and State Veterinarian

TIPS FOR KEEPING YOUR BIRDS HEALTHY



1. **Wash hands before and after handling or coming in contact with your birds; have dedicated clothing and boots while tending to your birds; scrub and disinfect boots.**



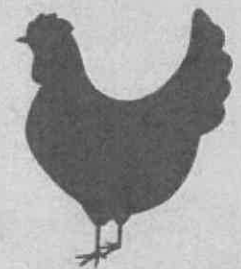
2. **Avoid sharing equipment with neighbors or other bird owners unless thoroughly cleaned and disinfected before and after each use.**



3. **Do your best to prevent waterfowl and wild birds from coming in contact with your birds.**



4. **Always buy your birds from a National Poultry Improvement Plan (NPIP) Hatchery.**



5. **Report an unusual number of sick or dead birds to: Sick Bird Hotline**





CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

May 12, 2021

F2021-05

TO: All Fairground CEOs and Board Members

SUBJECT: Guidance for Fair Events and Livestock Events

The California Department of Public Health (CDPH) has added "Fairs" to the Blueprint guidance for Amusement Parks and Theme Parks. The guidance is effective April 15, 2021. If you plan to host a fair event, please work with local authorities for approval on a site-specific plan using the Amusement Parks and Theme Parks guidance.

If you plan to host livestock events please follow the Blueprint guidance for Outdoor Seated Live Events and Performances. In addition, a site-specific plan shall be developed and presented to local health authorities for their approval (attached is a sample site-specific plan) beyond what is in the Blueprint guidance for Outdoor Seated Live Events and Performances.

For general guidance on all other events, please follow the Industry Guidance to Reduce Risk. Please note fairgrounds were included in the Governor's Emergency Declaration and can be utilized at any time as needed for emergency state operations.

If you have any questions, please contact Mike Francesconi at (916) 900-5365 or at mike.francesconi@cdfa.ca.gov.

Sincerely,

Mike Francesconi
Branch Chief

Enclosure





May 12, 2021

SITE-SPECIFIC WORK PLAN EXAMPLE JUNIOR LIVESTOCK PROGRAM (GRADING & MARKET)

PERSON(S) RESPONSIBLE FOR IMPLEMENTING PLAN

- *(CEO Name)*, CEO
Fair Name
- Livestock Superintendent Name
Livestock Superintendent

MEASURES TO PREVENT SPREAD (GENERAL)

Safety Controls:

- Unless part of a fair event, the fairgrounds will be closed to the public; only the participant and two members of their immediate family will be allowed onsite during scheduled grading times.
- All activities will be conducted outside with no indoor facilities used.
- Only registered, ticketed holders will be allowed to attend the market (recommend online registration).
- *(Fair Name)* Fair will maintain a record of participants, volunteers, leaders/advisors, and buyers attending to allow for traceability. A numbered system will be used for entry at the appropriate gate (numbered wristbands).
- Masks must be worn at all times; face masks will be available for those who need them. Face coverings must cover the nose and mouth.
- All individuals must sign a COVID-19 waiver prior to being granted access to the fairgrounds.
- Only two points of entry to the fairgrounds will be used and those gates will be manned by security to limit entry as well as enforce rules.



- Appropriate signage will be placed at entry points to inform participants they shall avoid entering if they have a cough or fever; maintain a minimum six-foot distance from non-household members; and not shake hands or make unnecessary physical contact.
- Physical distancing will be promoted and maintained.
- Signs will be posted throughout areas reminding participants of mitigation practices.
- Common areas will be marked to illustrate 6-foot distancing.
- Evaluation groups will be limited to less than 10 animals to allow for proper distancing.
- All group showing (pen of 5) are suspended.
- All facilities used will be set up to allow for appropriate social distancing (i.e. centrally located, larger sale ring).
- Animals are housed in pens by species, breed, and weight, respectively. We will not house animals per club this year. Animals may be moved after the final market class to align for the auction. The animal species stall tag must follow them to their housing pen at all times.
- .
- Multiple hand wash/hand sanitizer stations shall be set up around the grading and market areas.
- Restrooms and portable restrooms will be available with cleaning each hour.
- A first-aid station will be open during the entire event.
- All participants must leave the fairgrounds immediately following the grading of their animals and at the conclusion of the market event.
- Participants will be encouraged to bring their own water; no food or water will be provided onsite except for market day.
- A live feed of the evaluation process may be available for members of the public to watch from home.

Education and Training: All participants will be provided educational materials on COVID-19. Emphasis will be placed on the need for societal protection, including the importance of social distancing, frequent hand washing, use of face coverings, and avoidance of touching the eyes, mouth, nose, etc. Educational materials will be provided prior to the scheduled event and will be reinforced prior to each class grading. Signage will be posted at the event.

Screening: All participants, volunteers and staff will be screened at home prior to attendance using temperature or symptom checks following CDHP guidelines. No one will not be allowed on the grounds if they:

- Are sick or showing symptoms related to COVID-19 such as fever or chills, cough, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

- Have been in contact with someone who tested positive for COVID-19 within the previous 14 days.

Biosecurity Measures: While at the event, all participants will follow official Guidelines for COVID-19 for Livestock Markets (Month, Day, 202x) as follow:

- Do not enter the fairgrounds if you are or show signs of sickness such as cough or fever.
- Face covering/mask is required to be worn by all persons while on the fairgrounds.
- Do not shake hands or engage in any unnecessary physical contact.
- Always stay 6 feet (three paces) away from individuals not residing in the same household (physical distancing).
- Avoid touching face.
- Cover a cough with your elbow and sneeze into a tissue, if not available use your elbow.
- Frequently wash hands with soap and water for at least 20 seconds; if soap and water are not available, use alcohol-based hand sanitizer (Use alcohol-based sanitizer that is at least 60% alcohol).

Clean & Disinfect: frequently touched surfaces such as door handles/gate latches (including stall doors and bathrooms) and shared objects such as hoses, buckets, broom, pitchforks and clean daily or more frequently based on level of use. All volunteers/participants/exhibitors will be issued a pair of gloves to be worn while performing their assigned duties. Supplies will be readily available for the proper cleaning and disinfecting of areas. A check list will be used to assure that areas have been cleaned and disinfected. CDPH or CDC guidelines for proper cleaning and disinfecting will be followed.

MEASURES TO PREVENT SPREAD SPECIFIC TO ANIMAL GRADING

CDFA rules and guidelines for the grading and market of these animals include and are discussed in more detail in this section:

- Only one way directional traffic will be used to assure 6' distancing.
- Limiting the number of participants and spectators for each event.
- Adding pen space to allow social distancing.
- Allowing larger ring size and additional spectator bleachers to provide more room for social distancing.
- Prohibiting participants from loitering in barns with livestock.
- Animals housed on the grounds will be fed by leaders/volunteers.
- Washing and preparation of animals will be done at home prior to arrival. Washing and fitting will not be allowed on the fairgrounds.

- Following grading, all participants will be requested to leave promptly to meet social distancing requirements.
- Class sizes will be reduced to less than 10 animals per grading class to allow social distancing within the grading ring; social distancing will be practiced in the animal lineup.
- No handshakes for judges or hugs from other participants will be allowed – social distancing will be followed.
- Each participant will be limited to two spectators to accompany them to allow for adequate social distancing.
- Live video of grading may be provided for viewing at home.
- The entire grading ring area will be used to maximize bleacher and chair seating to allow for greater social distancing.
- Onsite barns will be fully open to allow the penning of animals to maximize social distancing while preparing to show.
- Club leaders and FFA advisors will be responsible for distancing, monitoring, and enforcement of provisions of exhibition; participants in violation will be removed from the grounds and not permitted to sell at the market.
- Animals will remain on the grounds prior to shipping; following sale of the project animal, participants will be asked to promptly leave the grounds to reduce the total number of people onsite at any given time.

Weigh-in for animals will be staggered to maintain physical distancing.

Grading should be staggered over several days to allow for adequate distancing. For example:
(List Fair JLA Species):

Wednesday	Lambs and Goats
Thursday	Swine
Friday	Steers, Rabbits

The animals must be cared for by volunteers, leaders and advisors (list time frame). Senior participants may also assist. Generally, participants will not be allowed onsite to care for animals. Participants who have already been graded will be asked to leave and not return to the fairgrounds until their auction time to assist in maintaining adequate social distancing.

MEASURES TO PREVENT SPREAD AT MARKET EVENT

Buyers include local businesses and individuals and may be onsite only a portion of the sale day. Numerous buyers are also represented by proxy.

Some events may chose to do an online auction only while other events may hold a modified in-person auction. If in-person, the objective for the sale is to reduce individual numbers of buyers to allow social distancing during the sale event. This will be done by:

- Limiting spectators.
- A numbered system of wristbands will be used for buyer's entry to limit number of buyers and will assist in traceability.
- The area of the market will be sectioned off to all to allow only buyers in the ring area.
- A small viewing area will be provided for parents, other family members, and leaders to watch an animal sell.
- Signage will be provided to remind buyers of social distancing rules and requirements; bleachers will be marked identifying 6-foot distances. The auctioneer will make periodic announcements to reinforce social distancing.
- Limit the number of members in a buyer group to less than 10 within the sale area.
- Following an animal's sale, a bank volunteer will provide the buyer with the required paperwork and sale record; the exhibitor will be responsible for thanking the buyer outside of the sale area at their place of business in the days following the sale.
- Hogs will not be moved across the auction floor. The exhibitor will be required to provide a photograph of the exhibitor and the hog for the auction event. The photograph will be posted on the screens in front of the buyers and only the individual will stand for the auction in the sale ring. This will significantly reduce the number of people required for livestock movement at the sale. It will also reduce chances for cross-contamination due to livestock handling as well as improve animal welfare.
- Bleachers will be sanitized as groups move around the area.
- Livestream auction and online live bidding will be included in the sale.
- All previous buyers will be called in advance and proxies will be obtained where possible to limit the number of actual individuals at the market.
- No buyers' breakfast will be served.
- Food and water will be provided in a "for take-out" venue; lunches and waters will not be delivered to buyers as in the past.
- Multiple hand-wash stations will be provided.

PROCESS TO CHECK FOR COMPLIANCE

Individuals found out of compliance will be asked to modify behaviors and, if behavior is not modified, the individual will be asked to leave.

During the sale, sale team members (auctioneer) will regularly remind patrons of the rules and request compliance.

UPDATE PLAN

The plan will be updated as new information from (*Fair County*) County, the State of California, and CDC becomes available. Should the State of California move into Phase 4 or additional changes be made prior to the (*Fair JLA Date*), this plan may be revised and reapproved by County Health Department staff.



1273 High Street, Auburn, CA 95603

NON-PROFIT RENTAL APPLICATION

Instructions: Non-profits may qualify for a discount up to 20% on rental rates All applications must be submitted on this form, completed in its entirety, and at least 90 days before the non-profit's event date.

Required documentation to be submitted with application: A copy of current 501(c)(3) and Designation letter from IRS, current California Secretary of State Statement of Information, and proof of current status with the California Office of Attorney General's Charitable Trust Registry.

Name of Event: Big Band Rehearsal

Event Date(s) Requested: Weekly Monday Evenings

Organization Name: Auburn Winds

Address: PO Box 12 Auburn, Ca. 95604

Phone: 530-823-8350

Fax: [Click here to enter text.](#)

Email: info@auburnwinds.org

Webpage: auburnwinds.org

Executive Board Members Names: Craig Thomas

Purpose of Organization and Mission: To provide musical services to the public.

Nonprofit 501(c)(3) Tax ID #: 47-5083037

Date: 11-23-2015

Detailed Request: We are requesting an outdoor area of the fairgrounds to conduct weekly evening rehearsals for our concert band for no more than 40 people. No electrical necessary. An open grass area will work. Approx. 2 hrs.

Description of Event: Concert Band Rehearsal

Who will benefit: Auburn Community

Purpose of Event: Rehearsal for free public concerts

How many years have you held this event? 20+ years

Where has this event been held in the past? E.V. Cain band room

Est. Attendance: 17 max participants

Number of Vendors: none

Admission and/or fees collected: N/A

Estimated revenue generated: N/A

Alcohol served? No

Food served? No

Building requested: Armory Placer Sierra Lions Other Barefoot Wine Stage



1273 High Street, Auburn, CA 95603

NON-PROFIT RENTAL APPLICATION

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Required documentation to be submitted with application: A copy of current 501(c)(3) and Designation letter from IRS, current California Secretary of State Statement of Information, and proof of current status with the California Office of Attorney General's Charitable Trust Registry.

Name of Event: Concert Band Rehearsal

Event Date(s) Requested: Weekly Tuesday Evenings

Organization Name: Auburn Winds

Address: PO Box 12 Auburn, Ca. 95604

Phone: 530-823-8350

Fax: [Click here to enter text.](#)

Email: info@auburnwinds.org

Webpage: auburnwinds.org

Executive Board Members Names: Craig Thomas

Purpose of Organization and Mission: To provide musical services to the public.

Nonprofit 501(c)(3) Tax ID #: 47-5083037

Date: 11-23-2015

Detailed Request: We are requesting an outdoor area of the fairgrounds to conduct weekly evening rehearsals for our concert band for no more than 40 people. No electrical necessary. An open grass area will work. Approx. 2 hrs.

Description of Event: Concert Band Rehearsal

Who will benefit: Auburn Community

Purpose of Event: Rehearsal for free public concerts

How many years have you held this event? 20+ years

Where has this event been held in the past? E.V. Cain band room

Est. Attendance: 40 max participants

Number of Vendors: none

Admission and/or fees collected: N/A

Estimated revenue generated: N/N

Alcohol served? No

Food served? No

Building requested: Armory Placer Sierra Lions Other Open grass area.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 23 2015

AUBURN WINDS
PO BOX 12
AUBURN, CA 95604-0000

Employer Identification Number:
47-5083037
DLN:
26053722002125
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
July 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
September 4, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Registrant Details

Entity type: Corporate Class as registered with the Secretary of State or based on founding & registration documents.

Organization Name:	AUBURN WINDS	IRS FEIN:	475083037
Entity Type:	Public Benefit	SOS/FTB Corporate/Organization Number:	3823507

Registry Status:	Current	Renewal Due/Exp. Date:	12/15/2021
RCT Registration Number:	CT0228581	Issue Date:	12/30/2015
Record Type:	Charity Registration	Effective Date:	12/30/2015
Date This Status:	3/24/2020	Date of Last Renewal:	10/19/2020
DBA:			

Mailing Address

Street:	PO BOX 12
Street Line 2:	
City, State Zip:	AUBURN CA 95604

Filings & Correspondence

Confirmation of registration letter	Confirmation of registration letter
Founding Documents	Founding Documents
Renewal Filing	2020
Form RRF-1	2017
Form RRF-1	2019
Miscellaneous Documents	Miscellaneous Documents
Founding Documents	Founding Documents
CT-550A Form RRF-1 Incomplete Delinquent	2017
Form RRF-1	2018
Form RRF-1	2016

Annual Renewal Data

Status of Filing:	Accepted
Accounting Period Begin Date:	9/4/2015
Accounting Period End Date:	7/31/2016
Gross Annual Revenue:	\$570.00
Noncash Contributions:	
Total Assets:	\$570.00
Program Expenses:	
Total Expenses:	
Filing Received Date:	8/20/2018
Complete CT-TR-1/IRS Form 990 Received (Y/N):	N
Online Submission (Y/N):	N

Status of Filing:	Accepted
Accounting Period Begin Date:	8/1/2016
Accounting Period End Date:	7/31/2017
Gross Annual Revenue:	\$20,424.00



Secretary of State
Statement of Information
(California Nonprofit, Credit Union and
General Cooperative Corporations)

SI-100

106
GH

FILED
Secretary of State
State of California

AUG 16 2019

IMPORTANT — Read instructions before completing this form.

Filing Fee — \$20.00;

Copy Fees — First page \$1.00; each attachment page \$0.50;
Certification Fee — \$5.00 plus copy fees

1. Corporation Name (Enter the exact name of the corporation as it is recorded with the California Secretary of State)

AUBURN WINDS

26/20/cc

This Space For Office Use Only

2. 7-Digit Secretary of State File Number

C3823507

3. Business Addresses

a. Street Address of California Principal Office, if any - Do not enter a P.O. Box	City (no abbreviations)	State	Zip Code
8265 MT. VERNON RD.	AUBURN	CA	95603
b. Mailing Address of Corporation, if different than item 3a	City (no abbreviations)	State	Zip Code
P.O. Box 12	AUBURN	CA	95604

4. Officers

The Corporation is required to enter the names and addresses of all three of the officers set forth below. An additional title for Chief Executive Officer or Chief Financial Officer may be added; however, the preprinted titles on this form must not be altered.

a. Chief Executive Officer/	First Name	Middle Name	Last Name	Suffix
	CRAIG	R.	THOMAS	
Address	City (no abbreviations)		State	Zip Code
8265 MT. VERNON RD.	AUBURN		CA	95603
b. Secretary	First Name	Middle Name	Last Name	Suffix
	MARIE	—	CHILDERS	
Address	City (no abbreviations)		State	Zip Code
18821 SARGENT WAY	GRASS VALLEY		CA	95949
c. Chief Financial Officer/	First Name	Middle Name	Last Name	Suffix
	MARY	BETH	PRESTON	
Address	City (no abbreviations)		State	Zip Code
12311 HIDDEN MEADOWS CIRCLE	AUBURN		CA	95603

5. Service of Process (Must provide either Individual OR Corporation.)

INDIVIDUAL — Complete Items 5a and 5b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation)	Middle Name	Last Name	Suffix
CRAIG	R.	THOMAS	
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box	City (no abbreviations)	State	Zip Code
8265 MT. VERNON RD.	AUBURN	CA	95603

CORPORATION — Complete Item 5c only. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) — Do not complete Item 5a or 5b

6. Common Interest Developments

Check here if the corporation is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act (California Civil Code section 4000, et seq.) or under the Commercial and Industrial Common Interest Development Act (California Civil Code section 6500, et seq.). The corporation must file a Statement by Common Interest Development Association (Form SI-CID) as required by California Civil Code sections 5405(a) and 6760(a). See Instructions.

7. The Information contained herein, including in any attachments, is true and correct.

8/14/2019
Date

CRAIG R. THOMAS
Type or Print Name of Person Completing the Form

DIRECTOR/C.E.O.
Title

Craig R. Thomas
Signature
PRESIDENT