

NOTICE OF ANNUAL MEETING BOARD OF DIRECTORS

20th DISTRICT AGRICULTURAL ASSOCIATION
Gold Country Fairgrounds and Event Center
1273 High Street, Auburn, California 95603
530-823-4533

MEETING DATE & LOCATION

Thursday, January 23, 2025 @ 6:00 pm
Clubhouse

1273 High Street, Auburn, CA 95603

Notice and Agenda available on the internet at www.goldcountryfair.com

PUBLIC COMMENT

Any member of the public wishing to address the Board on any matter listed on this agenda has a right to do so and will be afforded such opportunity when the Board is considering that agenda item. In addition, if a member of the public wishes to address the Board on a matter not listed on the agenda, you will be given such opportunity during the Public Comment item on the agenda. The Board President has the right to limit the time for public comment to a maximum of three (3) minutes or less to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Total time allotted for public comment is fifteen (15) minutes maximum.

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification to attend or participate in any Board or Committee meetings, or other Gold Country Fair activities may request assistance by contacting Sonia Del Toro at Gold Country Fair Office.

AGENDA

I. CALL TO ORDER:

- A. All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS

IV. PUBLIC COMMENT:

- A. Since items under Public Comment are not listed and publicly noticed on the agenda, please be advised that the Board cannot discuss or take any action at this meeting.

V. STATE OF THE ASSOCIATION

VI. INSTALLATION OF 2025 OFFICERS

VII. ANNUAL RESOLUTIONS

VIII. ADJOURNMENT

The Board of Directors may or may not act on all items appearing on this agenda. Further information regarding this regularly scheduled meeting of the Board of Directors for the 20th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 1273 High Street, Auburn, CA 95603, telephone 530-823-4533.

Date of Notice January 9, 2025

3. **Buildings and Grounds:**

a. Sutter Building

Status: Currently collecting and reviewing bids to do the required maintenance on the roof, interior, and lighting.

b. Clubhouse

Status: Reviewing bids for maintenance of roof, floor, and lighting.

c. Motherlode Building

Status: Now that we have a new roof, I will be meeting with the State Fire Marshall in early 2025 to facilitate a seamless transfer from the current Hugs and Smiles location to this facility. We will also be improving the landscaping and exterior.

As we continue to improve our facilities, it is critical we update our strategic plan in 2025 to ensure that the projects selected, and money invested, are consistent with the vision and strategy of the 20th DAA Board of Directors.

4. **Personnel:** We continue to invest in our team and expand their productivity with training and support. We are also establishing procedures that emphasize the importance of providing the best possible customer service while adding value to the overall guest experience. Moreover, I am reviewing how we can create job advancement opportunities that support our budget and ensure the career growth of our team.
5. **Challenges:** Our biggest challenge is our aging infrastructure. We will be pursuing grants, state funding, county support, and legislative opportunities. Additionally, we are looking at continued high increases in property and general liability insurance. Last, we are reviewing ADA concerns and the risks associated with the lack of meeting these requirements.
6. **Board of Directors:** As we ended 2024, we welcomed the addition of new board members and prepared for an exciting 2025. I am pleased to see their commitment and passion for this new role. I look forward to developing a strategic plan with the board and creating a strong future for the 20th DAA.

2025 Annual Resolutions

- A. Volunteer Workers' Compensation Insurance. Members of the Board of Directors, volunteers, and Placer County Inmate Workers are covered by the 20th District Agricultural Association's workers' compensation insurance while performing their volunteer work.

- B. Signature Authorization. CEO, President elect, Vice President elect, Directors (as named) are authorized to sign and endorse checks, drafts, and other negotiable instruments, and to make deposits and withdrawals from authorized accounts effective January 1, 2025, through December 31, 2025. However, individual withdrawals in excess of \$25,000 require the signature of two of the persons authorized to sign checks.

- C. Use of Fairgrounds Facilities. CEO is authorized to grant permission to use the 20th District Agricultural Association's fairgrounds facilities effective January 1, 2025 through December 31, 2025, in accordance with the Food and Agriculture Code, relating to the use of district regulations and policies recommended by the Board of Directors of this agricultural association, and the Department of Food and Agriculture, and to execute the Rental Agreements for use of the Fairgrounds Facilities, without further authorization from the Board of Directors.

- D. Contract Delegation Authority. CEO is authorized to execute rental agreements, service agreements, and agreements for judging the 20th District Agricultural Association which do not exceed \$25,000 without further authorization from the Board of Directors effective January 1, 2025, through December 31, 2025. All such agreements, however, are to be presented to the Board of Director for review at the subsequent meeting.

- E. Discharge from Accountability. CEO is authorized to a board member to sign and thereby join in approval in the discharge of outstanding accounts of \$500.00 or more, in accordance with the Department of Food and Agriculture Code Section 3953. The designation of the board member will hen be approved by the State of California's Controller's Office, and with approval both signatures become effective January 1, 2025, through December 31, 2025.