2027 FACILITY RENTAL REQUEST

Gold Country Fairgrounds & Event Center
1273 High Street, Auburn, CA 95603
Phone 530-823-4533
www.goldcountryfairgrounds.com

****All fields must be filled out prior to the contract being written. ****

Event: _____

Today's Date_____ Contract #_____

Renter _____ Phone# _____

Address _____ City _____ Zip _____

Event Type _____ Number of Attendees _____

Event Date _____ Event Time _____

Set Up Time___ _____ Dismantle Time _____

Contact _____ Email Address _____

Requested Building / Facility: _____

FACILITY RENTAL PROCESS | THIS IS NOT AN OFFICAL CONTRACT.

PLEASE NOTE: Your date is not secured until the following steps have been completed.

For your event to be reserved:

1. Submit a completed Facility Rental Request to the Gold Country Fairgrounds & Event Center.
2. The staff will send you a contract, for your review.
3. Sign and submit the completed contract along with the listed security deposit.

   (Payments can be accepted by cash, check or credit card- subject to a processing fee).
4. Date is officially reserved.

****Non-profits can inquire about our non-profit discount application.****

Please Note:

MAXIMUM FACILITY RENTAL DAY: 9:00am – 12:00am (midnight) | Renter must vacate facility by 2:00am at the latest, failure to adhere to this policy will result in the forfeiture of security deposit.

FACILITY SET UP DAY: 1:00pm-10:00pm. **Music MUST be off by 11pm. No exceptions. Management reserves the right to shut off music and/or cancel remainder of event if noise ordinances are not followed.**

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Facility	Deposit	2027 Price	2027 Set-Up Price
Armory Building	$ 500.00	$ 1,494	$ 498
Auburn Host Lions	$ 500.00	$ 1,055	$ 352
Ballfield	$ 500.00	$ 1,215	$ 405
Beef Barn(s)	$ 500.00	$ 575	$ 192
Bullpoint Lawn / Redwood Lawn	$ 500.00	$ 920	$ 307
Clubhouse	$ 250.00	$ 550	$ 183
Concession Stands	$ 500.00	$ 275	$ 92
Exclusive Grounds	$ 3,500.00	$ 17,220	$ 5,740
Farrell Wrenn	$ 500.00	$ 1,055	$ 352
Goat Barn	$ 500.00	$ 575	$ 192
Golden State Cider Stage	$ 500.00	$ 1,025	$ 342
High Impact	$ 1,500.00	$ 6,115	$ 2,038
Horse Arena	$ 500.00	$ 795	$ 265
Judging Ring	$ 500.00	$ 615	$ 205
Main Lawn / Gazebo	$ 500.00	$ 1,025	$ 342
McCann Stadium	$ 1,500.00	$ 3,035	$ 1,012
Non-Exclusive	$ 2,500.00	$ 12,845	$ 4,282
Placer	$ 750.00	$ 2,190	$ 730
Sierra	$ 750.00	$ 1,605	$ 535
Sheep Barn	$ 500.00	$ 575	$ 192
Small Animal Barn	$ 500.00	$ 385	$ 128
Swine Barn (New)	$ 750.00	$ 605	$ 202
Swine Barn (Old)	$ 500.00	$ 575	$ 192
Tahoe	$ 500.00	$ 1,035	$ 345
The Patio	$750.00	$ 1,155	$ 385
— with kitchen		$ 1,615	$ 538
— with Sierra Building		$ 2,565	$ 855

Patio Rental | includes bathrooms, bar, 8 picnic tables, mini stage, heaters, misters, fans, sink, ice machine, beverage fridge, barstools.

ADD-ON EQUIPMENT RENTALS

			# OF
Chair	$5 each (when available)	☐	_____
Long Tables	$15 each (when available)	☐	_____
Round Tables	$25 each (when available)	☐	_____
Bleachers/Grandstands	$250 each (when available)	☐	_____
Picnic Table	$35 each (when available)	☐	_____
Umbrella	$20 each (when available)	☐	_____
Wine Barrel Bar	$250 each (when available)	☐	_____
Fiber-optic encrypted Wi-Fi – Private Network	$165/day	☐	_____
Public Address System	$100/day	☐	_____
Portable Staging (4x4 sections, 20x20 max)	$250	☐	_____

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Green and Yellow Trailer ($250 deposit required)	$250	☐	_____
Power Distribution Spider Box	$100/box/day	☐	_____
Spider Box Deposit	$100	☐	_____

LABOR RATES

Subject to availability, Fair personnel and equipment are available to Renters at the following rates:

Labor – Normal Work Shift	$50.00/hour	☐
Labor – Overtime (Nights, Weekends)	$100.00/hour	☐
Labor – Overtime (Holidays)	$200.00/hour	☐
Tractor	$100.00/hour + Labor	☐
Forklift	$100.00/hour + Labor	☐
Forklift- With Implement	$150.00/hour + Labor	☐

Minimum charge is 4 hours for 2 laborers. Labor and equipment rates are subject to change. Due to liability considerations, fair tools, and equipment (ladders, etc.) are not available for use by renter.

RV PARKING

RV PARKING All campers must be self-sufficient – No restroom facilities
_____$45 Partial Hook up includes: 30 amp & water (no sewer)
_____*$10 Dump Fee (optional)

Check in time: No earlier than 1:00pm.
Check out time: 12:00pm, unless management approves special arrangements.

REQUIRED FEES FOR ALL RENTALS

Please INITIAL to confirm you have read and understood each fee and its structure.
For Multi-day Events, Festivals, Fairs, Concerts, Dances, and other Large Events, please work with the Gold Country Fairgrounds & Event Center Staff to understand additional or supplementary requirements.

RECOLOGY DUMPSTER RENTAL INITIAL_____

All events are required to have a dumpster. The standard size for all events is a 7-yard dumpster. Large events may be required to have a larger dumpster. ****subject to change**

7 Yard Dumpsters	$230.00	☐
20 Yard Dumpsters	$685.00	☐
20 Yard Manure Dumpster	$860.00	☐
Smaller Dumpster (requires Association approval)	Varies	☐
Donation / Haul Away Own Trash	N/A	☐

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Dumpster Donations: Renter must contact Recology on their own. If the dumpster has been donated, information should be sent to the Gold Country Fairgrounds & Event with size, delivery date, and pick up date.

Recology Auburn Placer
12305 Shale Ridge Road | P.O. Box 6566 | Auburn, CA 95604
T: 530.855.3735 | F: 530.885.1922 | afisher@recology.com

Personal Trash Removal: The renter may plan with Gold Country Fairgrounds and Event Center to haul away their own trash. If any trash is left, Gold Country Fairgrounds and Event Center reserves the right to withhold part of the renter's security deposit for trash disposal.

CAL FIRE EVENT PERMIT FEE INITIAL_____

It is required to have a Cal Fire Event Permit for all event. All Event Layouts are submitted to Gold Country Fair Staff. The Gold Country Fairgrounds & Event Center will submit layouts to Cal Fire through Govmotus.

Cal Fire Event Permit Fee $220.00 ☐

Please Note:

- Building Layouts for your event can be requested at info@goldcountryfair.com
- Successful Event Layouts and description include
  - Short description of your event
  - All table(s), chair(s), stage(s), band)(s), DJ(s), Podium(s), Projector(s), Display Screens(s), etc.
  - Additional items include; extension cords, additional areas where food will be cooked, generators, pop-up tents, etc.

If your Event Layout is rejected due to lack of information and additional fees are incurred, the Gold Country Fairgrounds & Event Center reserves the right to withhold part of the security deposit to cover additional fees.

EVENT INSURANCE

All events are required to supply insurance for all event days, set-up days, and/or dismantle days.
For additional information about amount of coverage needed, please contact the fair office at info@goldcountryfair.com.

INITIAL_____

PAYMENT & SECURITY DEPOSIT *INITIAL BELOW*

- Forms of payment: cash, personal check, cashier's check, money order or credit card. _____
- A deposit is required to hold the event date. Should you cancel within 30 days of your event, this deposit is non-refundable. _____
- Full payment is due 30 days prior to the event. _____
- Should there be damage that exceeds the deposit, the renter will be invoiced for the remaining amount and is required to be paid within 5 business days of the event. _____
- **There is a required walk through of the building the day keys are picked up, please call ahead of time to schedule a walk through.** _____

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- **Lost or stolen keys will have $250 deducted from the deposit amount.** _____

The Fair will cancel any event if the terms and payment requirements of the contract have not been met. Fair Management has the right to end any event if deemed necessary for purposes of public safety or due to extensive destruction of property.

_____

CHECK POLICY

All checks to be made payable to Gold Country Fairgrounds & Event Center.

A minimum charge of $35.00, maximum up to the full extent of the law, will be charged for returned checks.

SECURITY _____

The Association will make arrangements for security. Security must be on the grounds 1 hour prior to the event. *Security fees are the responsibility of the renter.*

Gold Country Fairgrounds MUST receive verification of security no later than 14 days prior to the event date.

Renters are responsible for the actions of people on the fairgrounds due to renter's event.

Guests of renter, including children, are not permitted to wander the fairgrounds and must remain in the area(s) rented.

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INITIAL BELOW

ALCOHOL

Anyone planning to **sell** alcoholic beverages (direct sales, script, or included in admission fee/donation) MUST obtain a valid liquor license from the Department of Alcoholic Beverages Control (ABC) (2400 Del Paso Road, Suite 155, Sacramento, CA 95834). In addition, liquor liability insurance ***MUST*** be furnished in conjunction with valid liquor license. Liquor liability insurance is available from CFSA through the Fair Administration Office. **ALL beverages will be served in plastic/paper cups. NO BOTTLES/GLASS allowed. (Private parties included).**

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RENTER PARKING REQUIREMENTS

To comply with State Fire Marshal codes and to ensure the safety of everyone at the Fairgrounds, it is critical that we always control parking on the Fairgrounds. **All renters must comply with the following requirements:**

Pre- and Post-Event Loading and Unloading:

- Renters may bring vehicles onto the Fairgrounds for unloading up to one hour prior to the event time.
- Post-event loading may begin thirty minutes after the event time.

- Once each vehicle is loaded or unloaded, it must immediately move to make room for others.
- The following areas are always prohibited for parking:
    - Red curbs
    - Areas adjacent to fire hydrants
    - Areas designated by "No Parking" signs.
    - Grass and lawns
    - Sidewalks

Event Parking:

- During the event, attendees will park in the Sacramento Lot (enter via Fairgate Road) or the Vendor Lot (enter via High Street). Designated handicap parking is available in both lots.
- Attendees will not park **anywhere else** on the Fairgrounds during the event hours.
- It is suggested that all event publicity state that the parking lot is located at 209 Fairgate Road. This should direct GPS apps to the Sacramento Lot.

It is the responsibility of the renter to inform all participants and attendees of these requirements and to enforce adherence. **Vehicles that are not in compliance may be towed at the owner's expense.**

FACILITY SET-UP

Renter wishing to utilize tables and chairs as part of rental must provide an acceptable set-up diagram at least 30 days prior to event date. Renter not meeting this requirement is fully responsible for set-up of the venue.

FACILITY CLEAN-UP

- Dumpsters are required for all rentals; all trash is to be put in dumpsters.
- Kitchen and bar to be returned as received; hall to be swept, spot mopped as necessary. Renters are responsible for all actions of the Renter's event held on grounds.

Should the facilities outside of the rental be damaged or trash found, the administration office will deduct this cost out of the security deposit amount or if the cost is more than the security deposit provided, renter will be billed for the additional cost. Payment for this owed amount is due no later than 5 business days after the event.

DECORATIVE MATERIALS

Do not use nails, staples, *tape*, etc. on wall surfaces, floor, and stage. Thumbtacks or pins, if removed, are allowed. Failure to comply with the above provisions may result in damage charges being levied. **Any nail, tack, or hole, etc. found in the Auburn Host Lions Building and/or Golden State Cider Stage walls will be subject to a $1000 charge per blemish found.**

UTILITIES

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A utility fee may be charged for excessive use of utilities.

VARIATIONS CANNOT BE MADE FROM THE STATED MAXIMUM CAPACITIES.

THE ABOVE STATED CAPACITIES DO NOT INCLUDE STAGING, RISERS, AUCTION/SALES TABLES, ETC.

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REMINDERS

Your contract/cleanup sheet set prices and terms to be fulfilled. Read them carefully and ask for clarification if needed. Fair Management reserves the final right to interpretation and levying of fees.

Any advertising, media, etc., must list the location of the event as the "Gold Country Fairgrounds and Event Center" and address is to be listed as "209 Fairgate Road, Auburn, CA 95603."

Fees that are not listed may be at the negotiated rates of the Gold Country Fairgrounds Office.

Fees may change based on event type and accommodations and is at the discretion of the

Gold Country Fairgrounds office. Effective 1/1/2020

The Gold Country Fairgrounds and Event Center reserves the right to amend these requirements as needed due to multiple events and other unique situations.

By submitting this request, I acknowledge and agree that the full rental amount is due no later than 30 days prior to the scheduled event date. I have read the above and I agree to comply with all the requirements:

_____

Signature of Renter **Date**

Thank you for your commitment to safety for everyone at the Gold Country Fairgrounds and Event Center.