

**MINUTES OF BOARD MEETING**

20th DISTRICT AGRICULTURAL ASSOCIATION  
Gold Country Fairgrounds and Event Center  
1273 High Street, Auburn, California 95603  
(530)823-4533

**MEETING DATE & LOCATION**

Thursday May 27, 2021 @ 6:00PM  
Auburn Host Lions Building  
1273 High Street, Auburn, CA 95603  
Notice and Agenda available on internet at [www.goldcountryfair.com](http://www.goldcountryfair.com)

**TELECONFERENCE MEETING**

Boards may meet by teleconference. (§11123) For the purposes of the Act, 'teleconference' means a meeting of a state body, the members of which are at different locations, connected by electronic means, through either audio or both audio and video. (§11123(b) (2)) This would include telephone conference calls, webinars, webcasts, and Skype.

Teleconference location: Auburn Host Lions Building – 1273 High Street, Auburn, CA 95603

Phone number: 530-214-9244

**PUBLIC COMMENT**

Any member of the public wishing to address the Board on any matter listed on this agenda has a right to do so and will be afforded such opportunity when the Board is considering that agenda item. In addition, if a member of the public wishes to address the Board on a matter not listed on the agenda, you will be given such opportunity during the Public Comment item on the agenda. The Board President has the right to limit the time for public comment to a maximum of three (3) minutes or less to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Total time allotted for public comment is fifteen (15) minutes maximum.

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Gold Country Fair activities may request assistance by contacting Karlee Long at Gold Country Fair Office.

**AGENDA**

- I. **CALL TO ORDER:** Vice President Johnson

A. All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

**II. PLEDGE OF ALLEGIANCE** Director Ebbert

**III. ROLL CALL OF BOARD MEMBERS**

Director Present: Director Bedwell, Director Carson, Director Durand, Director Ebbert, Director Johnson (Acting President), Director Macon, and Director Parnell (arrived 6:46PM), and Director Smith (teleconference).

Directors Absent: Director Sands

Staff Present: Don Ales – CEO and Karlee Long – Events & Exhibits Coordinator

**IV. PUBLIC COMMENT:**

A. Since items under Public Comment are not listed and publicly noticed on the agenda, please be advised that the Board cannot discuss or take any action at this meeting.

Lani Johnston: The Home Show went very well. I would like to give a shout out to Karlee. She did a good job. The show was not as large as normal years, but all the vendors and guests were very happy.

**V. CONSENT CALENDAR:**

A. Approval of Meeting Minutes as written:

1. Board Meeting Minutes dated April 22, 2021

B. Approval of Expenditures, Home Depot, Cal Card

1. See Checks and Payments Report

C. Approval of Monthly Financials

D. Approval of the following Agreements

1. F-31 Interim Rental Agreements: 21-66, 21-71, 21-72, 21-73, 21-74, 21-75, 21-76, 21-78, 21-79, 21-80, 21-81, 21-82, 21-84, 21-85

2. Standard Contracts: None to consider

E. Refunds: None to consider

F. Excusal of Director Absences: None to consider

Director Ebbert made a motion to accept the Consent Calendar; Director Durand seconded the motion.

Board Member	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Debby Bedwell	X		
Mike Carson	x		
Julia Durand	X		
Dave Ebbert	x		

Peg Johnson	X		
Samia Z. Macon, DVM	X		
Luke Parnell (absent)			
Tim Sands (absent)			
Ray Smith (teleconference)	X		

**VI. HERITAGE FOUNDATION:**

- A. Update:
- B. Gold Country Fair Heritage Foundation (GCFHF) Secretary Steve Tuggle explained that the gold tournament was a huge success. The GCFHF took note of improvements for next year. The accounting will be complete in about one week. GCFHF plans to hold the event again next year. Steve Tuggle also explained that he will be co-chairing the fair bars with Peggy Switzinger. Steve Tuggle will shadow Peggy Switzinger to learn the logistics of the fair.
  - 1. Director Ebbert commented that two of his employees had a lot of fun.
- C. GCFHF Board Member Jack Haugen explained that they plan to finish working on all the finances for the Auburn Host Lions Building. The flooring will be completed on Tuesday. The timeline to deadline to finish the building is June 29<sup>th</sup>.
- D. CEO Ales commented that the lighting, speakers, and sound proof material needs to be put up in the Placer Building. First the ceiling needs to be painted.
- E. Jack Haugen expressed his excitement that there are many projects being completed on the fairgrounds.

**VII. COMMITTEE AND STAFF REPORTS:**

- A. CEO Report:
  - 1. SVOG – Shuttered Venue Operators Grant
    - a. CEO Ales explained that the system had a glitch and said that the fairgrounds' application was not submitted. However, CEO Ales reported that they found the application was submitted on time and is under review. If we receive the entire grant, it could total to \$451,000. The requirement is 70% of gross sales must be from ticketed events. When the numbers are calculated, we are at 69.1% to 70.3%. It is not guaranteed. CEO Ales explained that he anticipates the middle of June for an announcement. CEO Ales said that we are in Phase 1 which is for organizations with less than 10 employees.
    - b. Director Carson asked if there is anything the board can help with?

- c. CEO Ales responded that the application is submitted and we are just have to wait for the SBA approval or not.
- 2. Placer Building Construction/Completion Update
  - a. CEO Ales explained that the project is targeted to be complete the first week in June. After the final walkthrough, we will complete the LED lights with a local company.
- 3. Gold Country Fair Metrics
  - a. CEO Ales expressed that the acts and vendors are starting to fill up. CEO Ales announced that the Auburn Chamber of Commerce will be sponsoring the Sierra Building. They will fill with vendors, cooking demonstrations, and other entertainment. CEO Ales explained that there has been a positive response to Laser Tag in the Tahoe Building. They are discussing if it will be an option for a permanent tenant. The complication arises that the Tahoe Building is used for a community Resource Center during PSPS events.
- 4. Home Show Summary
  - a. CEO Ales recapped that the crowds were good in size. Everyone seemed to enjoy themselves. There were no issues with masks. All COVID-19 protocols were followed. CEO Ales said there were no complaints from Placer County or the Health Department.
  - b. Lani Johnston commented that there were less vendors than normal. Lani said that only 5% of people wore masks. She explained that all vendors and guest were happy. Lani expressed that there were only a few home shows to take place in the state and the Auburn Home Show was one of them.
- 5. Water Leak/Irrigation Issues
  - a. CEO Ales explained that there has been leak and irrigation issues on the grounds. The fairgrounds has had to re-event ourselves with new staffing. CEO Ales said that a handy man has been hired to service and fix the irrigation. The Ball Field is working, but only manually. The contractors believe that it is not a leak. A leak company quoted the fairgrounds at \$2,500 with no guarantee to find and fix the leak. CEO Ales will monitor and update the Board at the next meeting.

Director Carson announced that Placer County is going forward with their fair. CEO Ales responded that he has met with the fairgrounds in the Motherlode area. The fairs expressed concern about not having enough vendors, entertainment, food, etc. They believe there will be a huge demand.

B. Committee Assignments:

1. Buildings & Grounds

a. Auburn Host Lions Building

- i. Director Carson explained that he has not been involved in the Placer Building, but the Auburn Host Lions Building is close to being finished. There will be one more day of painting and then the electrical and plumbing. Director Carson expressed gratitude to Director Macon and Jack Haugen for their help on the project.

Director Johnson explained that President Parnell said we would stay with the current committee assignments until further notice. Director Bedwell said that President Parnell said that we will receive committee assignments by tomorrow.

**VIII. CORRESPONDENCE:**

- A. Items provided via email to Directors with copies available at meeting.
1. PMIA/LAIF Performance Report
  2. CDFA –Fiscal Year 2020/21 Fair Training Reimbursements
  3. CDFA – Poultry Health Inspection (PHI) – FY 2021/22 Fair Season
  4. CDFA – Biosecurity Practices to Minimize Risk of Spreading Avian Diseases – Poultry Show and Exhibition Organizers
  5. CDFA – Biosecurity Practices to Minimize Risk of Spreading Avian Diseases – Poultry Exhibitors
  6. CDFA – Field Biosecurity Guidelines for Stat/County/City personnel Entering Shell Egg Packing Facilities, Poultry Harvest Facilities, and Poultry Farms
  7. CDFA – Tips For Keeping Your Birds Healthy
  8. CDFA – Guidance for Fair Events and Livestock Events
  9. CDFA – Site – Specific Work Plan Example - Junior Livestock Program (Grading & Market)
    - a. CEO Ales expressed that we were one of the few fairs to hold an in-person livestock Grading & Market. The State has created a template for other fairs based on our procedures.
  10. California Fair Property Insurance Review/Renewal Discussion

**IX. FINANCIALS:**

- A. Finance Committee to discuss monthly finance report
1. Director Bedwell said that the fairgrounds is on target from a budget perspective and has seen some improvement year over year from a Profit and Loss perspective.
  2. Director Bedwell said that the cash balance is \$285,527.
  3. Director Bedwell expresses that other assets is \$142,261.91. This is the state required adjustment for our unfunded pension liability.
  4. Director Bedwell pointed out that other rent up by \$19,044, which is a reflection of the Home Show rental.
  5. Director Bedwell explained that the prior year's expense adjustment was \$8,432 is related to the expenses in 2020 paid in 2021.
  6. Director Bedwell announced that rentals up by \$29,381.
  7. Director Bedwell said that expenses down year over year by \$81,473.
  8. Director Bedwell expressed that Net Income is up by \$40,065.
  9. Director Bedwell said that Interim Contracts being booked is good. Seeing more positive activity for the financials.
  10. Director Bedwell said the Fair Metrics are on pace or slightly ahead when compared to like months in past years.
  11. Director Bedwell explained that the financials will be able to sustain the fairgrounds until August. Director Bedwell expressed that this does not include any other grant money coming in or new events.

**X. OLD BUSINESS:**

- A. None to consider

**XI. NEW BUSINESS:**

**A. Charitable Use Grant – Big Band Rehearsal & Concert Band Rehearsal**

1. CEO Ales explained that the Charitable Use Grant is for the use of a stage area for rehearsal and practice of two bands. CEO Ales said that the Staff Recommendation is to come up with an hourly rate to cover expenses.

Director Carson made a motion to allow CEO Ales to negotiate a hourly rate for the use of the facility; Director Durand seconded the motion.

Board Member	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Debby Bedwell	X		
Mike Carson	x		
Julia Durand	X		
Dave Ebbert	x		
Peg Johnson	X		
Samia Z. Macon, DVM	X		
Luke Parnell (absent)			
Tim Sands (absent)			
Ray Smith	X		

**XII. RECOGNITION OR CELEBRATION:** None to Consider

**XIII. MATTERS OF INFORMATION:**

A. CEO Comments: CEO Ales brought the Board's attention to the handout. CEO Ales said that as we reopen we need to hire additional maintenance workers. The fairgrounds will also need one part time office worker. CEO Ales asked the Board to approve the hiring of more maintenance/office workers.

Director Carson made a motion to allow CEO Ales to hire two more full time maintenance workers and one part time office worker; Director Ebbert seconded the motion.

Board Member	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Debby Bedwell	X		
Mike Carson	x		
Julia Durand	X		
Dave Ebbert	x		
Peg Johnson	X		
Samia Z. Macon, DVM	X		
Luke Parnell (absent)			
Tim Sands (absent)			
Ray Smith	X		

Director Bedwell commented that the document reflects the worst case scenario. There are no new or upcoming events reflected.

**B. Director/Staff Comments:**

Director Bedwell: Karlee and Don have done a great job with 2 people running the office.

Director Carson: It has been a great year. Thank you to Don and Karlee.

Director Durand: Thank you to everyone's hard work. I am studying for my parliamentary exam.

Director Ebbert: I will have the second bid for the parking lot next week.

Director Johnson: Thank you Karlee for all her hard work. Don has done an excellent job.

Director Macon: No Comment

President Parnell: No Comment

Director Smith: No Comment

**C. Public Comments**

Gary Gillian: No comment

Jack Haugen: The Old Town Pizza Pavilion is a great feature to the fairgrounds.

Joseph Tucciarone: No Comment

Lani Johnston: No Comment

Reese Browning: The Fairgrounds if the best landlord ever. We have always wanted an outdoor venue. Our lease in Old Town Auburn is expired in 2022.

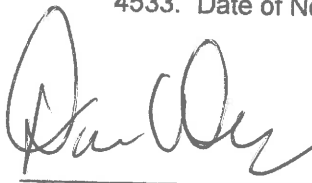
President Parnell arrived at 6:46PM.

D. Board Meeting Dates:

1. Thursday, June 24, 2021
2. Thursday, July 22, 2021

**XIV. ADJOURNMENT**

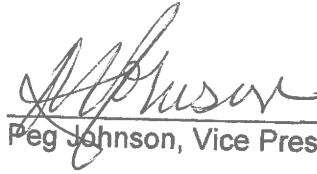
The Board of Directors may or may not act on all items appearing on this agenda. Further information regarding this regularly scheduled meeting of the Board of Directors for the 20th District Agricultural Association may be obtained by contacting the Chief Executive Officer at 1273 High Street, Auburn, CA 95603, telephone 530-823-4533. Date of Notice May 14, 2021.



Don Ales, CEO



Date



Peg Johnson, Vice President



Date